

**This document contains:**

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

*Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.*

# Guidance for the use of the WHO Risk Assessment tools in the context of COVID-19 - FEI version

Guidance for FEI Event organisers ("OCs") during the current outbreak of COVID-19

In view of the current outbreak of COVID-19, this disease-specific and event-specific risk assessment and mitigation checklist has been developed by WHO for use by host countries and event organizers, to assess the specific risk of COVID-19.

The FEI has slightly adapted the wording in the document, mainly by replacing the initial term "mass gathering sporting event" by "FEI Event". Under the FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, which applies to all FEI Events taking place after 1 July 2020, all OCs of FEI Events must carry out a risk assessment of their Event in terms of Covid-19 transmission, using the present document.

The following risk assessment and mitigation checklist should be used in conjunction with the "WHO Mass Gathering Sports Addendum Guidelines" - OCs should consider the term "mass gathering" in it as synonym of "FEI Event" in this context.

In order to accurately provide answers the following risk assessment and mitigation checklist, OCs must be knowledgeable on the current COVID-19 outbreak. OCs should reference the daily global COVID-19 situation reports provided by WHO as well as the national COVID-19 situation reports, if available.

The tool must be completed in this Excel spreadsheet (see following tabs), as the scores are automatically calculated there. Once the tool is completed, the scores received in the Excel spreadsheet for both sections will appear in the decision matrix found on the final tab ("Overall risk scores") for the Event's overall risk score to be determined.

It must be ensured that this risk assessment is conducted with input from local public health authorities and that the necessary personnel with expertise in mass gatherings, risk assessment, epidemiology, and infectious disease control measures are included from the initial stages of planning.

For the final determination, factors under consideration include:

- the current stage of the COVID-19 outbreak and known transmission dynamics
- the geographical distribution and number of participants, and their individual risk profile
- the risk assessment tool
- the mitigation measures that are currently in place or feasible and any discipline-specific guidance issued by the FEI.

*It is important to remember that while mitigation measures can reduce the risk of COVID-19 infections, they cannot completely eliminate the threat. It is WHO's view that all countries with community transmission should seriously consider postponing or reducing sport events that bring people together and have the potential to amplify disease, and support the recommended best practice of physical distancing. Any decision will be supported through the use of WHO tools, in particular this risk assessment tool.*

*If movement restrictions and further national measures have been established in the country, the risk assessment does not apply.*

*However, when the process of re-opening/conducting mass gatherings is being considered post movement restrictions, it will be key to ensure any decisions are based on a risk assessment, such as the WHO Mass gatherings COVID-19 risk assessment.*

## Risk assessment for COVID-19

The questions below will enable OCs to review the additional considerations specific to sports, and thus inform their risk assessment of COVID-19 associated with their Event. This will help OCs understand and manage any additional risk from COVID-19.

The risk assessment should be reviewed and reassessed regularly during the planning phase and updated immediately prior to the transition to the operational phase, especially in light of the rapidly evolving nature of the outbreak. Reference should be made to the latest technical guidance and situation reports on the WHO website.

The risk assessment for COVID-19 associated with the Event must be coordinated and integrated with the host country's national risk assessment for COVID-19. The person completing the questionnaire should include input from the local public health authorities, consult WHO's latest technical guidance and ensure that there is an up-to-date evaluation of the epidemiological situation.

Please answer Yes (1) or No (0) to the following questions to determine a risk assessment score that incorporates factors specific to sporting events

Additional risk of COVID-19 to the sporting event	Yes (1)/No (0)	Score
Will the event be held in a country that has documented active local transmission of COVID-19 (community spread)?	1	1
Will the event be held in a single venue or multiple venues/cities/countries? <i>(single venue = 0; multiple venues = 1)</i>	0	0
Will the event include international participants (athletes and spectators) from countries that have documented active local transmission of COVID-19 (community spread)? <i>(NB: if the Events does not involve spectators, please clarify this in the comments to the questions in relation to spectators in the "Mitigation Checklist" sheet)</i>	1	1
Will the event include a significant number of participants (athletes or spectators) at higher risk of severe COVID-19 disease (e.g., people over 65 years of age or people with underlying health conditions)?	0	0
Will the event include sports that are considered at higher risk of spread for COVID 19 (eg, contact sports)?	0	0
Will the event be held indoors? <i>(Yes = 1; No = 0)</i>	0	0
<b>Total COVID-19 risk score</b>		<b>2</b>

## Mitigation checklist for COVID-19

Mitigation measures assess the current effort and planning to reduce the risk of spread of COVID-19 disease for the event. As mitigation measures can reduce the overall risk of the sporting event contributing to the spread of COVID-19, they should be taken into account after the risk assessment has occurred to gain a clearer understanding of the overall risk of transmission and further spread of COVID-19, should the event be held. Together with the risk assessment score, the mitigation measure will contribute to the decision matrix and influence the assessment of the overall risk of transmission and further spread of COVID-19 in relation to the event.

Topic	Key consideration	Score	Weighting	Total	Comments
Understanding of the overview of the current COVID-19 situation by the OC	Have the relevant OC and responsible staff been informed about the <b>latest available guidance on the COVID-19 outbreak</b> (official web resources available from WHO, CDC, ECDC, UN, local public health authorities)? And are the OC and staff concerned committed to following the available guidance?	1	1	1	
	Is the OC aware of global and local daily situation reports as provided by WHO or local public health authorities?	1	1	1	
	Do the OC and responsible staff understand the risks and transmission routes of COVID-19, the steps that Event attendees can take to limit spread, the recognized best practices (including respiratory etiquette, hand hygiene, physical distancing, etc.), and the travel restrictions adopted by different countries that may affect the Event?	1	1	1	
Event emergency preparedness and response plans	Has a <b>contingency medical response plan for COVID-19</b> been developed for the Event?	1	3	3	
	Does the contingency medical response plan include <b>information about how attendees should interact with the host country healthcare system</b> (e.g. hotline/helpline telephone number, medical teams and first-aid points for the Event, local health care system)?	1	3	3	
	other structure structure for the Event with defined roles and responsibilities,	1	2	2	
	Has the host country or OC requested <b>support from WHO and/or local public health authorities</b> ?	1	3	3	
	<b>Has the OC acquired the following supplies to help reduce the risk of transmission of COVID-19?</b>				
	Personal protective equipment (e.g. masks, gloves, gowns) for onsite medical personnel	1	3	3	
	Hand sanitizer and alcohol rubs/gels, tissues, frequently replaced soap canisters and closed bins for safe disposal of hygienic materials (e.g. tissues, towels, sanitary products) in washrooms and changing rooms	1	3	3	
	Hand sanitizers and alcohol rubs for all entrances and throughout the venue	1	3	3	
	<b>If a person feels unwell/ shows symptoms of an acute respiratory infection during the Event:</b>				
Is there a procedure for athletes or spectators to clearly identify <b>whom to contact and how to do so</b> if they or other Event participants feel unwell?	1	3	3		

	Is there a protocol on whom the OC should contact in the host country to report suspected cases and request testing and epidemiological investigations?	1	3	3	
	with respiratory symptoms?	1	2	2	
	Are there <b>isolation rooms or mobile isolation units</b> available onsite?	0	2	0	
	Are there any <b>designated medical facilities</b> that manage patients with COVID-19 infection in the host country?	1	2	2	
	Are there <b>transportation services with trained medical professionals</b> available to transport critically ill patients with severe acute respiratory infections to a hospital or to evacuate them from the host country, if necessary?	1	2	2	
	Has a <b>cleaning schedule</b> been developed to ensure the venue is clean and hygienic – wiping surfaces and any equipment regularly with disinfectant is strongly recommended (before, during and after the event and between each round of competition)?	1	3	3	
	Are there established <b>screening measures</b> , including temperature checks in place for participants at the point of entry, venues, routes and on-site medical facilities (first-aid points)? (Please specify in Comments what these screening measures include)	0	3	0	
	Is the host country conducting COVID-19 <b>laboratory diagnostic tests</b> ? (If Yes, please specify in comments the type of COVID-19 diagnostic test used)	1	3	3	
	Does the host country have a <b>national public health emergency preparedness and response plan</b> that can address severe respiratory diseases, including COVID-19?	1	2	2	
	Is there a <b>preliminary agreement by the host country to provide care</b> for any COVID-19 cases connected with the Event?	1	3	3	
	If the Event is for a duration of 14 days or longer, does the medical response plan for the event include resources and protocols for managing all public health interventions that would be necessary and supporting the national public health authorities if participants are infected and become unwell at the Event? (If the event is for less than 14 days, please score 0)	0	3	0	
	If the Event is for less than 14 days, does the medical response plan include protocols for OCs to notify all participants of possible exposure to COVID-19 if the OCs are made aware of any suspected or confirmed cases that attended the Event? (If the event is for 14 days or longer, please score 0)	1	3	3	
<b>Stakeholder and partner coordination</b>	Is there an established mechanism for collaboration and coordination between <b>the health and security sectors</b> , which is considered as crucial?	1	2	2	
	Are there agreed, clear and easily understood processes in place for <b>reporting to external multi-sectoral stakeholders</b> (including surveillance authorities, WHO, CDC, ECDC, etc.) and disseminating risk communication messages (Media)?	1	2	2	
<b>Command and control</b>	Is there a decision-making authority/body and an agreed procedure to <b>modify, restrict, postpone or cancel the Event</b> related to the evolving COVID-19 outbreak?	1	3	3	
	Are there arrangements to activate a <b>strategic health operations centre</b> if there are suspected COVID-19 cases in connection with the Event?	1	2	2	

	Have the OC and staff undergone training and exercises on personal safety procedures and emergency mitigation measures (including those specifically listed in this checklist)?	0	3	0	
Risk communication	Is there a <b>risk communication strategy</b> for the Event in regard to COVID-19?	1	3	3	
	Is there a <b>designated person(s) to lead media</b> activities and tasked with managing all external communications with national and international government officials, the general public, and the media? (If yes, please identify the spokesperson in comments)	1	2	2	
	Has there been <b>monitoring of national and international media and social media</b> established for <b>rumours</b> to be able to counter them early? (Please explain in the comments what protocols are in place for counter messaging)	1	2	2	
	Has coordination been set up with major official media channels and social media sites such as Twitter, Facebook and Instagram so that messaging can be coordinated with, and assisted by, the platforms to provide targeted messaging from OCs (including messaging to counter fake news and rumours, and proactive messaging about the status of the sporting event, including changes)?	1	2	2	
Public health awareness of COVID-19 before and during the event	Has <b>public health advice</b> on clinical features of COVID-19, preventive measures, especially respiratory etiquette, hand hygiene practices, and physical distancing, been shared with all staff involved in the Event, athletes, the public, and personnel of all relevant stakeholders?	1	3	3	
	Has information on the <b>at-risk populations</b> been provided to all athletes, the public and others so they may make an informed decision on their attendance based on their personal risks?	1	3	3	
	Has public advice included information on the meaning of the following <b>measures: quarantine, self-isolation and self-monitoring</b> ?	1	2	2	
Surge capacity	<b>Are there any surge arrangements in place in the event of a public health emergency during the Event - (i.e. suspected and confirmed cases of COVID-19?</b>				
	Do these surge arrangements include funding for mitigation measures?	1	3	3	
	Do these surge arrangements include stockpiles of equipment (e.g. personal protective equipment, etc.)	1	3	3	
	Do these surge arrangements include training of extra staff?	1	2	2	
	Do these surge arrangements include volunteers?	1	2	2	
Specific mitigation measures	Will there be <b>daily health checks</b> of athletes/competitors?	1	2	2	
	Will the <b>athletes be separated from other groups</b> , such as officials, support staff and spectators, to limit transmission?	1	2	2	
	Are there measures in place to <b>limit the sharing of equipment, water bottles, towels, etc.</b> ?	1	3	3	
	Will athletes be given closed <b>containers to allow for the safe disposal or storing of all hygienic materials</b> (e.g. tissues, towels, etc.)?	1	3	3	
	Will the Event have <b>designated seating</b> for all spectators?	1	3	3	
	Does the designated <b>seating provided allow for physical distancing</b> between spectators (minimum of 1 metre)?	1	2	2	
	Have <b>pre-travel health checks</b> been performed on all athletes to ensure underlying comorbidities, medications, allergies, etc. are documented?	1	2	2	

Sum of mitigation measures	102
<b>Total mitigation score (%)</b>	<b>46</b>

102

## Event overall risk score

The decision matrix takes the risk score and the mitigation score to provide a colour determination. This colour determination identifies the total risk of transmission and further spread of COVID-19 in relation to the Event. The "Colour Determination" key below the decision matrix describes the total risk for each colour.

Total COVID-19 risk score (from "Risk Assessment" Tab)	2
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Total mitigation score (from "Mitigation Checklist" Tab)	46
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## Risk Vs. Mitigation Matrix

Total Risk Assessment Score	Very Prepared to Mitigate COVID-19 Impacts (76-100)	Somewhat Prepared to Mitigate COVID-19 Impacts (51-75)	Somewhat Unprepared to Mitigate COVID-19 Impacts (26-50)	Very Unprepared to Mitigate COVID-19 Impacts (0-25)
0 - Negligible	Very low	Very low	Very low	Very low
1 - Very Low Risk	Very low	Very low	Low	Low
2 - Low Risk	Low	Low	Low	Moderate
3 - Moderate Risk (low-moderate)	Low	Moderate	Moderate	Moderate
4 - Moderate Risk (high-moderate)	Moderate	Moderate	High	Very High
5 - High Risk	High	High	Very High	Very High
6 - Very High Risk	Very High	Very High	Very High	Very High

KEY FOR COLOUR DETERMINATION OF OVERALL RISK	
VERY LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <b>very low</b> .
LOW	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <b>low</b> . Recommend checking whether mitigation measures can be strengthened.
MODERATE	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <b>moderate</b> . Recommend <b>significant</b> efforts to improve mitigation measures or reduce risk of transmission (decrease risk assessment score).
HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <b>high</b> . Recommend <b>significant</b> efforts to improve <b>both</b> mitigation measures and reduce risk of transmission (decrease risk assessment score).
VERY HIGH	Overall risk of transmission and further spread of COVID-19 in relation to the Event is considered <b>very high</b> .



# FEDERAÇÃO EQUESTRE PORTUGUESA

## SANITARY PROTECTION GUIDELINES FOR THE EQUESTRIAN RACES

Following the resolution of the Council of Ministers of 29 May and the Guideline No. 30/2020 of the General Directorate of Health, also of 29 May, already published, FEP decided to make it mandatory that the Organizing Committees implement their Contingency Plan according to the recommendations in those texts. To that end, FEP will collaborate with the OCs so that the plan can be identified to each case, the actions concerning to mitigate the transmission and propagation of pandemic and someone from the OC should be appointed with the sole responsibility to propose the plan and accompany it throughout the competitions.

Equipment of Individual protection (PPE)	<p>Mandatory use of a mask in closed spaces.</p> <p>Optional use in open spaces.</p>
Safety measures	<p>Preparation of a CONTINGENCY PLAN1 for the area of contest. Pay particular attention to the definition of an isolated area for people who have symptoms related to COVID19. You must include a floor plan indicating the routes of circulation and location of each area, namely the location of testing and warm-up fields, pits and access and exit points.</p> <p>Provision of alcohol-based antiseptic solution to entrance and in the areas with the greatest movement of people. Allow frequent hand washing with soap and water. Minimum physical distance of 2 meters, dismounted and mounted. Throughout the enclosure, in areas of greater circulation, there must be markings on the pavement to ensure social distance including access to toilets. Permanent use of respiratory mask.</p>
Control of Access	<p>Whenever possible, control of the entries and exits of the competition's place should be carried out.</p> <p>OCs should streamline procedures for riders</p>

	Identify the riders' employees with the OC, preferably by online means.
Secretary	OCs should streamline all administrative procedures, in order to make registrations, payments, settlement of awards and other administrative acts via online, minimizing the need to travel to the secretary of the contest
Opening hours evidences Orders of Input	The times of the tests have to be mentioned in the Software. Entry Orders must be published the day before and disseminated online by interested parties.
Spaces Attendance	Receptions   Secretary   Warehouses   Shops   Stands   Bars Mandatory disinfectant gel at the entrance to the spaces. Use of signalling (eg pavement marking) and other information (eg posters) concerning safety distances and DGS2 guidelines Card payments should be preferred (disinfection after using the card terminal) or contactless online system (MbWay / Bank transfer). Allow one person at a time at the payment area. Formation of a queue outside the service space. Reduction of capacity of bars / restaurants according to Government guidelines.
Competition	All competitions must take place outdoors. The dimensions of the obstacle courses cannot be less than 4000 m2. The maximum number of horses in the warm-up field must be determined in order to avoid gatherings of riders. Course entries and exits must be organized in order to avoid crossings between riders. Greeting ceremonies and prizes' distribution should be banned, except when there is a podium.
Officers contest	Officers must be fully aware of the contingency rules of each OC and ensure its application. The President of the Jury remains the last responsible within the

	Competition and must deliver, at the end, a report on compliance with containment standards implemented.
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Tribunes Jury, Judges, Secretaries, Veterinarians, Commissioners, Staff of support and elements of CO	Totally restricted access to contest officials. Provide ventilation for the closed jury tribunes. Mandatory use of mask in closed jury stands. Disinfection of work utensils whenever changes are made. Placing people "side by side" whenever possible.
Riders	Rider's individual equipment (eg helmet / gloves / stick) must not be shared with others.
Boxing Zone	Frequent collection of garbage points. Frequent disinfection of contact areas. Use of gloves when using common equipment. Boxes in open spaces: corridors with a minimum of 3 meters. Boxes in closed spaces: provide space aeration and air renewal
WCs	Use of paper only, hand towels are prohibited. Restrict the use of changing rooms. Daily and frequent disinfection of spaces
Public	Competitions not open to the public.
Vet gate	Officials, Veterinarians and anyone accompanying the horse for inspection must have a mask and gloves on. Only one person per horse is allowed to be inspected. Provision of alcohol-based antiseptic solution in the entry and exit of the Veterinary grid.
Recovery area	Only two riders are allowed to be present, being obliged to use a mask.
Rest area	Paddock's should be spaced so that the social distance can be fulfilled.

Team of timing	Obligation of a Judge or Commissioner to verify and make comply with all required standards.

In addition to these recommendations, which are necessarily generic, all Organizing Committees must strictly follow the rules disseminated by health authorities and adapt them to the areas where the competitions take place. Constant monitoring of the websites of the General Directorate of Saúde<sup>3</sup> and “We don't stop - We're ON”<sup>4</sup>

## I. DENOMINATION OF THE EVENT

**Venue:** Sines, Portugal  
**Date:** 11,12 September - **2020**  
**NF:** Portugal

**Status :** CEI2\*  120 km  
CEI1\*  100 km

## II. GENERAL CONDITIONS

This event is organised in accordance with:

- FEI Statutes, 24<sup>th</sup> edition, effective 19 November 2019
- FEI General Regulations, 24<sup>th</sup> edition, 1<sup>st</sup> January 2020
- FEI Veterinary Regulations, 14<sup>th</sup> edition, effective 1<sup>st</sup> January 2018, updates effective 1<sup>st</sup> January 2020
- ***The FEI Rules for Endurance , 10<sup>th</sup> edition, effective 1<sup>st</sup> January 2020***
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 2<sup>nd</sup> Edition, changes effective 1<sup>st</sup> January 2020
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2015 WADA Code, effective 1<sup>st</sup> January 2015
- **The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 and until further notice**
- **Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.**
- All subsequent published revisions, the provisions of which will take precedence.

Approved by the FEI, Lausanne, on 26.08.2020



Signature : \_\_\_\_\_  
Manuel Bandeira de Mello  
FEI Director Endurance

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#### IV. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and competitors must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

A full copy of this Code can be obtained from the:

Fédération Equestre Internationale  
HM King Hussein I Building  
Chemin de la Joliette 8  
1006 Lausanne, Switzerland.  
Telephone: +41 21 310 47 47.

The Code is available in English & French.

The Code is also available on the FEI's website: [inside.fei.org](https://www.inside.fei.org).

## V. GENERAL INFORMATION

### 1. Organiser

Name: AREP, Miguel Falcão, Lourenço Aragão  
Address: Estrada da Floresta, Sines  
Telephone: +351 918 124 490  
Email: lourencoaragao@gmail.com  
Website: ° ° °

#### Accessibility Details of the Show Ground:

Address: Estrada da Floresta, Sines Estrada da Floresta, Sines  
Telephone: +351 918 124 490  
GPS Coordinates 37°57' 50.1"N 8°51' 42.3"W  
Accessibility details (directions by road, nearest airport / train station): ° ° °

### 2. Organising Committee

Honorary President: Exmo. Sr. Presidente Câmara Municipal de Sines  
President of the Event: Miguel Falcão  
Show Secretary: Lourenço Aragão  
Press Officer: ° ° °

### 3. Event Director

Name: Miguel Falcão  
Address: Estrada da Floresta, Sines  
Telephone: ° ° °  
Mobile Phone: +351 918 124 490  
Email: lourencoaragao@gmail.com



VI. OFFICIALS

Event : CEI 1 and 2\* - 18.09.2020

Ref.	Panel	Function	FEI ID	Name	NF	Level	Contact Email	
							*compulsory	
1	Ground Jury	<b>Ground Jury President *</b>	10051947	Rui Amante	POR	3	<a href="mailto:ruipedroamante@gmail.com">ruipedroamante@gmail.com</a>	
		Ground Jury Member	10082041	Carla Pereira	POR	3	<a href="mailto:caroucha_pais@hotmail.com">caroucha_pais@hotmail.com</a>	
		Ground Jury Member	10018080	Manuel Mira	POR	2	<a href="mailto:manuel81.mira@gmail.com">manuel81.mira@gmail.com</a>	
2	Foreign Judge	<b>Foreign Judge</b>	10050934	Fernando Carrillo Cebrian	ESP	3	° ° °	
3	Technical Delegate	<b>Technical Delegate *</b>	10050934	Fernando Carrillo Cebrian	ESP	3		
4	Chief Steward	<b>Chief Steward *</b>	10050953	Joaquim Marçal	POR	3	<a href="mailto:jmarcal@certis.pt">jmarcal@certis.pt</a>	
jjjj jjj jj5	Assistant Stewards	Assistant Steward	10020813	Vasco Lopes Avó	POR	NAT	<a href="mailto:vascolopesavo@hotmail.com">vascolopesavo@hotmail.com</a>	
		Assistant Steward	° ° °	° ° °	° ° °	° ° °	° ° °	
6	FEI Foreign Veterinary (VR Art 1013)	<b>Foreign Veterinary Delegate</b>	10117935	Maria Del Mar	ESP	3*	<a href="mailto:mariadelmarla@hotmail.com">mariadelmarla@hotmail.com</a>	
	FEI Veterinary Delegate or Veterinary Commission (VR Art 1003,1006, 1013)	<b>Veterinary Commission President*</b>	10051435	António Coimbra	POR	4*	<a href="mailto:antoniocoimbra@netcabo.pt">antoniocoimbra@netcabo.pt</a>	
			10063867	Miguel Minas	POR	4*		
7	Treating Veterinarians (VR Art 1105) Veterinary Service Manager (VSM) (VR Art 1103)	<b>Treating Veterinarian President *</b>	10079569	Eduard Gascon Bayarri	ESP	4*	<a href="mailto:fogan@telefonica.net">fogan@telefonica.net</a>	
		Endurance Veterinary Treatment Member	° ° °	° ° °	° ° °	° ° °	° ° °	
		Endurance Veterinary Treatment Member	° ° °	° ° °	° ° °	° ° °	° ° °	
		Endurance Veterinary Treatment Member						
		<b>24 Hours Veterinary Service Manager (VSM)</b>	10079569	Eduard Gascon Bayarri	ESP	4*	<a href="mailto:fogan@telefonica.net">fogan@telefonica.net</a>	
8	Medical Doctor / Medical Services	<b>Medical Doctor *</b>	° ° °	Bombeiros de Sines	POR	° ° °	° ° °	
9	Farrier	<b>Farrier *</b>	° ° °	Pedro Fernandes	POR	° ° °	° ° °	
10	IGA's	<b>Independent Governance Advisor</b>						

The NF confirms that all officials listed above are in compliance with the FEI Officials' Code of Conduct

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test

**VII. INVITATIONS**

**1. General**

**a) Championships & CEIOs**

Please refer to Art. 843.2 of the FEI Endurance Rules

**b) CEIs**

Countries invited (name)	All
Number of competitors per country	Unlimited
Number of horses per competitor (max 2.)	1

**2. Eligibility of Athletes/Horse age in FEI Endurance Events:**

Event's Category	Age of Athletes Art. 826 End. Rules	Age of Horses Art. 827 End. Rules	Age of Trainer Art. 826 End. Rules
<b>3* Championships and CEIO 3* (160 km)</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 9 years old	Min. 18 years old
<b>2* Senior Championships and CEIO 2* (120-139 km)</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 8 years old	
<b>2* Junior/Young Rider Championships (120-139 km)</b>	As of 14 <sup>th</sup> year with permission of their NF up to their 22 <sup>nd</sup> year	Min 8 years old	
<b>1* Senior Championships and CEIO 1* (100-119 km)</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 7 years old	
<b>Young Horses Championships</b>	As of 14 <sup>th</sup> year with permission of their NF	Min. 8 years old	
<b>CEI 3* and CEIYJ 3*</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 8 years old	Min. 18 years old
<b>CEI 2* and CEIYJ 2*</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 7 years old	
<b>CEI 1* and CEIYJ1*</b>	As of 14 <sup>th</sup> year with permission of their NF	Min 6 years old	

**Article 124 (GRs) - Young Riders, Juniors, Pony Riders, Children and Veterans**

- Athletes of the appropriate age may take part in FEI Competitions and FEI Championships of more than one (1) Category for Young Riders, Juniors and Pony Riders, but in each Discipline only in one (1) of these FEI Championships in any one (1) calendar year.
- Athletes may take part in FEI Senior Competitions and Championships from the beginning of the year they reach the age of 18 (eighteen) but they may only take part either in a Junior or a Young Rider or a FEI Championship for Seniors in the same Discipline in any calendar year. Further exceptions regarding age limits are set forth in the Sport Rules of the relevant Disciplines.

**VIII. TIMETABLE**

(to be filled for each Event, please add rows if necessary)

• Opening of stables:	Date : 11-09-2020 Time: 12h30
• Veterinary Examination:	Upon arrival
• First Veterinary Inspection CEI*:	Date : 12-09-2020 Time: 06h:00
• First Veterinary Inspection CEI**:	Date : 11-09-2020 Time: 17h:00
• Final Veterinary Inspection:	Within 20mn after arrival
• Best Condition Award:	Date : NO Time: NO

**IX. ENTRIES****IMPORTANT**

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://entry.fei.org>);
- Additional documentation can be found at this link: [Click Here](#)
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

**1. Entry dates and Entry fee:**

Event	Definite entry date	Last substitution date and time <i>1h prior to the first vet inspection</i>	Entry Fee
CEI*	08-09-2020	12-09-2020 05h00	100 Euros
CEI**	08-09-2020	11-09-2020 16h00	120 Euros

Entries have to be in accordance with Art. 844 of Endurance Rules and Art. 116 of the General Regulations

**2. Substitutions of Horses and/or Athletes and/or Trainer:**

846.1 After the deadline for Definite Entries:

846.1.1 substitution of Horses and/or Athletes may only be made with the permission of the National Federation and the OC, such consent not to be unreasonably withheld.  
All substituted Horses and/or Athletes must be correctly qualified for the Competition;

846.1.2 the registered Trainer of a Horse taking part in the Competition may not be substituted.

**3. No-Shows/Late Withdrawals:**

"NB: In the case of withdrawals after the date of definite entries or no-shows the athletes of the respective NF will be held liable to reimburse the organiser for the actual financial loss incurred by the organizer (i.e. stabling and hotel expenses) as a result of the late withdrawal or no-show."

**Amount charged:**



## X. COMPETITION DETAIL

### 1. Competition

Classification  Team  Individual  
 Time limit (Min speed 14 km/h) CEI\* 7h 8m 34s // CEI\*\* 8h 34min 10s  
 Starting method  Mass start  Staggered start  
(only for CEI1\* or 2<sup>nd</sup> day of a 2-day events)  
 Type of ground Sand

### 2. Place and Time of Start

Event	Date of competition	Time of Start	Place of start	Altitude differentials
CEI*	12-09-2020	07h00	Sines	100 meters
CEI**		06h00		

### 3. Heart Rates

Presentation Time	Requirements
On Loops	64 bpm within 15mn of crossing the end line of each loop
From Halfway point	If at first presentation HR more than 68 bpm, must do a re-inspection before starting the next loop
Final Loop	64 bpm within 20mn of crossing the end line of final loop

### 4. Minimum Weight

Event	Minimum weight
<b>Young Rider/Junior</b>	
Young Rider/Junior Competitions and Championships	60 kg
<b>Senior</b>	
CEI 1* and CEI 2*	70 kg
CEI 3*	75 kg
CEIOs and Championships	75 kg

805.3.3 Weight control must be carried out before the start of the Competition and (if so requested by an FEI Official) after the finish. Weight control inspections may also take place at random at any time during the Competition on request by an FEI Official.



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Meals provided from °°° to °°°. Where °°°

## 2. Crew members

### **Accommodation.**

Requests for accommodation must be sent with entries.

Accommodation will be at the cost of: Organiser  Athletes  from °°° to °°°.

### **Meals.**

At the expense of: The Organiser  or Athletes

Meals provided from °°° to °°°. Where °°°

**N.B:** If applicable, Organiser's must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female crew members with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

**XII. LOGISTICAL / ADMINISTRATIVE / TECHNICAL INFORMATION**

**1. Stables**

Size of boxes 3 m x 3 m  
 (minimum 3m x 3m + 20% 3m x 4m)

**2. Scoring/Timing Provider**

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?  
 (The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

**YES**

Name of the Company: ° ° °  
 FEI Certified Service Provider ID number: ° ° °

**Contact person at event**

Name: ° ° °  
 FEI ID number: ° ° °  
 Contact email: ° ° °

**NO**

Name of the Company: Jaquima

**Contact person at event**

Name: Javier Duarte  
 FEI ID number: ° ° °  
 Contact email: jduarte@fiecco.com

The FEI may require to be provided with real time results data feed of your events according to FEI requirements; in this case you and your provider will be informed accordingly.

**3. Other Technology/Service Provider(s)**

Will you use other technology/service provider(s) at your Event?

**YES**

Name of the Company: ° ° °

**Contact person**

Name: ° ° °  
 FEI ID number (if applicable): ° ° °  
 Contact email : ° ° °  
 Activity/Function: ° ° °  
 (i.e.: Accreditations, Stable Management, Camera system, Sensors, etc...)

**NO**



#### 4. Advertising And Publicity On Athletes And Horses (Art. Gr 135)

allowed  not allowed

The chief steward will check that the advertising on athletes and horses complies with these Articles.

#### 5. Prize Giving Ceremony

The number of athletes required to present themselves for the prize-giving ceremony of each competition is °°°.

#### 6. Horses / Ponies

Transport expenses to be paid by:

The Organiser  at °°° per km.  
The Athlete

#### 7. Welcome

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

#### 8. Entry Right To Showgrounds/Accredited Persons

Entry right to the stable area acc. to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete:	1
Partner:	1
Crew members (max 4 per horse):	2
Trainer:	1
Horse Owner:	1 (2 accreditations per horse acc. to FEI-Passport)

#### 9. Sustainability

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here:

<http://inside.fei.org/fei/your-role/organisers/handbook>

## XIII. VETERINARY MATTERS

### 1. Customs Formalities

Name: Eduard Gascon Bayarri  
Address:                    ° ° °  
  
Telephone:  
Fax:                        ° ° °  
Email: fogan@telefonica.net  
Opening hours:         ° ° °

### 2. Health Requirements

#### GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

#### ENTRY OF HORSES

Required health tests and vaccinations:                   ° ° °  
Quarantine period:   ° ° °  
Specimen Import Licence applied:                         ° ° °

For questions or problems, please contact your Government Veterinary Services.

### 3. National Requirements

If applicable please provide:                                   ° ° °

### 4. Injury Surveillance

FEI Veterinary Regulations, **Chapter VIII**:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

### 5. Transport Of Horses

Horses must be fit to travel and be transported in suitable vehicles f. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

**6. Venue Arrival Information & Fitness To Compete**  
**6.1 Passports. FEI General Regulations**

**Article 137**

**For all Horses on FEI Passports/FEI Recognition Cards issues, please address to your National Federation**

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

**NB:** Horses in CIMs, in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (GRs. 137.2).

Event's Category	FEI Passport / FEI Recognition Card Required
National Events	No FEI Passport/FEI Recognition Card required
CEI1* - CEI 2*	1) FEI Passports/FEI Recognition Cards are not compulsory for horses competing in their country of residence 2) FEI Passports/FEI Recognition Cards are compulsory for horses competing in a country other than the country of the horse' residency
CEI 3*	FEI Passports/FEI Recognition Cards are compulsory for all Horses
All Championships/Games	FEI Passports/FEI Recognition Cards are compulsory for all Horses

Athletes who do not present a Horse's Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

**NB:** for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

**6.2 Vaccinations - Equine Influenza**  
**FEI Veterinary Regulations Article 1003**

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
<b>Primary Course</b>	1 <sup>st</sup> Vaccination: day 0 2 <sup>nd</sup> Vaccination: day 21-92	May compete 7 days after the 2 <sup>nd</sup> Vaccination
<b>First Booster</b>	Within 7 months of the 2 <sup>nd</sup> vaccination of the Primary Course	May compete for 6 months +21 days after the 2 <sup>nd</sup> vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
<b>Boosters</b>	<b>MINIMUM:</b> within one year of previous booster vaccination <b>IF COMPETING:</b> must be in the 6 months +21 days of the booster previous vaccination	Must have been vaccinated within 6 months +21 days before arriving at the Event Must not compete in the 7 days after receiving a vaccination

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory.

### **6.3 Examination On Arrival**

#### **FEI Veterinary Regulations Article 1031**

On arrival at an Event venue all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status, concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue.

### **6.4 Horse Inspections**

#### **FEI Veterinary Regulations Articles 1034-1042**

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

### **6.5 Limb Sensitivity Examination**

#### **FEI Veterinary Regulations Articles 1048-1053**

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. For Endurance that includes, but is not limited to, pre-ride, during the ride and after the ride. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

## **7 Equine Anti-Doping And Controlled Medication Programme (EADCMP).**

### **FEI Veterinary Regulations, Chapter VII**

#### **7.1 Sampling.**

##### **FEI Veterinary Regulations, Chapter VII**

All horses competing at FEI Events may be subject to sampling for the presence of FEI Equine Prohibited Substances in accordance with the FEI Equine Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

#### **7.2 Elective Testing.**

##### **FEI Veterinary Regulations Articles 1058**

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <http://inside.fei.org/fei/your-role/veterinarians> for information and details.

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**7.3 Hyposensitivity Control System Examination**  
**FEI Veterinary Regulations, Annex VIII**

All horses competing in FEI Endurance events are subject to Hyposensitivity Control System Examination. Horses may be examined once or on multiple occasions during the Period of the Event and may be selected randomly and/or target tested by the Ground Jury and/or Veterinary Commission.

All horses selected to be tested must submit promptly to the examination. A refusal by the PR or his/her representative to submit a horse for examination will lead to disqualification and a yellow warning card. Withdrawal of the horse is not allowed once the PR or support personnel has been notified that the examination is to take place.

**XIV. HUMAN ANTI-DOPING**

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEIs' Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI's website at <http://inside.fei.org/content/anti-doping-rules>.

## XV. ADDITIONAL INFORMATION

### 1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic (“Policy”) <https://inside.fei.org/fei/covid-19/return-to-play/policy-tools> is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event’s deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

#### **ASSUMPTION OF RISK / WAIVER OF LIABILITY**

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event (“RELEASEES”), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

## 2. Insurances And National Requirements

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate.

### 2.1 ATHLETES, OWNERS AND SUPPORT PERSONNEL

#### 2.1.1 Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation's insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending at/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation's insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

#### 2.1.2 Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

#### 2.1.3 Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner's risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

## 2.2 ATHLETES AND OWNERS

### 2.2.1 Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

### 2.2.2 Additional Liability Information

Space for organiser to include reference to National Laws when necessary

### 2.2.3 Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

**[FEI Permitted Treating Veterinarians \(PTVs\) \(Art 1005\) are to have adequate professional indemnity insurance.](#)**

## 3. Protests / Appeals

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF150. – or equivalent.

Protest and appeal forms are available on FEI website.

<https://inside.fei.org/fei/regulations/general-rules>

## 4. Disputes

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

## 5. Modifications Of Schedule

In exceptional circumstances, together with the approval of Chefs d'Equipe and Ground Jury the OC reserves the right to modify the schedule in order to clarify any matter or matters arising from an omission or due to unforeseen circumstances.

Unforeseen circumstances do not include situations arising as a result of the OC altering the approved Schedule without FEI's authorisation. Any such changes must be notified to all competitors and officials as soon as possible and they must be reported to the FEI Secretary General by the Foreign Judge.



**6. Additional Information from the OC**

Price Boxes:50€

**7. Prize Money Distribution:**

**DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS**

Full details of any deductions from prize money should be outlined in the schedule. This includes government taxes. If it is necessary for organisers to deduct such taxes, they should provide participants with an official form indicating the amount of tax deducted upon application.

The tax form should be provided to the athletes upon arrival and returned to the organiser prior to departing.

**7.1 Total Prize Money**            None

**7.2 Breakdown of prize money:**

<b>1<sup>st</sup></b> ○ ○ ○	<b>3<sup>rd</sup></b> ○ ○ ○	<b>5<sup>th</sup></b> ○ ○ ○
<b>2<sup>nd</sup></b> ○ ○ ○	<b>4<sup>th</sup></b> ○ ○ ○	<b>6<sup>th</sup></b> ○ ○ ○

*(to add more if applicable)*

**IMPORTANT**

**The value of the 1<sup>st</sup> prize must not exceed 1/3 of the total prize money distributed for the competition. The minimum number of prizes offered for each competition must be allocated on the basis of one prize for every commenced four Athletes, with a minimum of five prizes. The total amount of prize money shown for each Competition in the schedule must be distributed. (Art 127, 128)**

**7.3 Awards**

An award must be given to all competitors who complete the ride. Please describe awards to be distributed.

There will only be trophies up to the fifth place

## XVI. ANNEXES

### 1. FEI Entry System

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

**FEI ID<sup>1</sup>:** 10219138  
**Name\*:** Falcão  
**First Name\*:** Miguel  
**E-Mail\*:** mfalcao.arq@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** CEI \* , CEI\*\*

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**FEI ID<sup>1</sup>:** 10093539  
**Name\*:** Aragão  
**First Name\*:** Lourenço  
**E-Mail\*:** lourencoaragao@gmail.com  
**Access Rights\*:**  Admin<sup>2</sup>  Consult<sup>3</sup>  
**Events<sup>4</sup>:** . . .

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<sup>1</sup> If already have an FEI user account.

<sup>2</sup> Provides you the required access to manage entries and substitutions and download entries/lists.

<sup>3</sup> You are just able to consult and download the entries/lists.

<sup>4</sup> Leave the field blank if the user deals with the entries of all events in the show.

\* **Mandatory Fields**

## 2. Results

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<http://inside.fei.org/fei/your-role/organisers/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to [results@fei.org](mailto:results@fei.org), in the proper Excel or "XML" format immediately after the event. Please refer to compulsory format for CEIs/CEIOs/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/endurance-results-forms>

**All results must include FEI Passport Registration number of horses and FEI ID numbers of Athletes.**

Please note that as per Art. 109.6 (GR): ORGANISERs of International Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within five (5) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI.

Failure from ORGANISERs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

4. The safety of the athletes, FEI Officials and public must be safeguarded at all times and FEI Officials must be allowed to take all necessary measures to ensure safety, as per the FEI Endurance Rules/FEI GRs:
- The field of play - Art. 813
  - Number of crew members allowed - Art. 813.2.2
  - Horses must remain capable of being clearly observed at all times - Art. 813.5
  - Permitted Assistance during Event or on Course - Art. 822.4
  - Prohibited Assistance - Art. 822.5
  - Postponement and/or cancellation of an Event - FEI GRs 109.12
5. The FEI Officials' Code of Conduct must be adhered to including the obligations and restrictions pertaining to the "Endurance Official's Per Diems".

Any breach of the FEI Rules and Regulations will be prosecuted according to the FEI Legal System (Chapter VIII of the FEI General Regulations).

List of Events organised by the Organiser from 01/07/2020 to 31/12/2020:

EVENT	DATE
CEI 1ª SINES	12-09-2020
CEI 2ª SINES	18-09-2020

Signed on behalf of the Organising Committee

Name: ROJ PEREIRA  
 Function:  
 Signature: *[Handwritten Signature]*  
 Date: 10-08-2020

Signed on behalf of the National Federation

Name: FILIPA REBELO DE ANNOVADE  
 Function: BOARD ASSISTANT  
 Signature:  
 Date:

*[Handwritten Signature: Filipa Rebelo de Annovaade]*



FEDERAÇÃO  
 EQUÍSTRE  
 PORTUGUESA