

This document contains:

- The Event Covid-19 risk assessment and risk mitigation plan in accordance with the [FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic](#)
- The Event Approved Schedule

Given the current covid-19 situation, please note that the FEI's approval of a Schedule should not be taken as an absolute guarantee that the Event will definitely go ahead. The decision whether the Event can take place must be made by the OC and NF in close consultation with the applicable domestic government and public health authorities. It is the responsibility of each Participant to check the status of the Event prior to planning his/her travel to the Event.



SUMMER TOUR

Vilamoura 30 June – 10 July 2022

COVID-19 CONTINGENCY AND MITIGATION PLAN

SECURITY PROCEDURES

PARTICIPANTS, ATHLETES, STAFF PERSONNEL, OFFICIALS, EMPLOYEES AND AUTHORIZED PERSONNEL

All participants, such as athletes, staff personnel, officials, employees and any other authorized personnel undertake to comply with the standards of good hygienic and sanitary conduct implemented by the National Health Services (DGS) and the code of conduct of this Manual of Protecting Procedures.

Athletes participating in the CSIs and CSNs Vilamoura, their coaches and individuals directly connected to the athlete, who do not show signs or symptoms of COVID-19 such as: fever, cough, breathing difficulties, loss of smell and taste, nasal discharge, sore throat, headache, muscle pain, joint pain, tiredness, diarrhea, are allowed to use the facilities of the Vilamoura Equestrian Centre on the 25th January till the 07th March 2021

Access Control:

An access control with standard Covid-19 screening questions and temperature check will be performed at the entrance of the venue where the competitions take place (one entrance door with 2 different ways - in and out)

Access and Circulation on the facilities (venue perimeter)

The access to the Vilamoura Equestrian Centre must be done in a proper vehicle, respecting the DGS indications

The circulation inside the facilities must be done complying the instructions of the Organizing Committee

It is mandatory the use of masks in all areas/facilities just is it is not possible to maintain distance,

There will be alcohol-based hand rub at the entrance of the different facilities (show office, judge box, training arena, Wc)

A minimum physical distance of 2 meters between individuals on foot and 3 meters when mounted must be complied.



Show Office

The OC advises all participants to install the App “Online Equipe”, where they have access to all information (such as schedules, timetables, competitions, starting orders and results) in order to reduce the need of participants and staff to enter the show office

One person at a time inside the show office is allowed. The remain shall wait in a queue outside the show office keeping a minimal distance of 2 meters from each other

The use mask inside the show office is mandatory

Payments should be done preferably by credit card or bank transfer (disinfection is done after the use of the terminal)

Stable Area

Stables are installed in open areas

Minimum physical distance of 2 meters between individuals must be complied

Use of gloves when handling common equipment

Frequent collection of garbage points

Training and Main Arenas

Maximum number of horses in the Training Arena on flat work: 15 horses

Maximum number of horses in the Training Arena when jumping: 12 horses

Maximum number of horses in the main arena: 3 horses

It is advisable the wear of gloves when handling obstacles in the training arena

The rider’s individual equipment (headgear, gloves, stick) should not be shared

Judge Box

Only officials, speakers, timing and informatic services shall be allowed access

Individuals shall be seated side by side and as far as possible from each other

It is mandatory the use of masks in closed judge boxes and optional in opened judge boxes

Closed judge boxes shall be well ventilated

Disinfection of working tools (such as bell, start/stop button, microphones, etc) whenever there is a change of function between officials



WC and Showers

Daily and frequent disinfection of spaces

Provision of paper hand towels

2 users maximum

Canteens

The Government and National Health Service (DGS) guidelines will be applied

Bleachers and Public

Not open to the public. The competitions will take place behind closed doors.

Final Note: During their stay outside the Vilamoura Equestrian Centre athletes and people connected to them must comply with all rules and recommendations of the DGS regarding social distance, brathing etiquette, etc.

Contingency Plan during the Competition:

1) In case of detection of a suspicious case:

On-duty medical assistance or the person responsible (Carolina Fontaneda Tel +34 630 892 269) must:

Put on a mask and gloves, before approaching the suspicious case

Hand mask and gloves to the person with signs of illness

Lead the individual to the isolation room, according to what is outlined on the plan, avoiding contact with other people and keeping the recommended distances.

Identification and registration of all facilities frequented by the person in question and the contacts established by him/her in those places with other individuals

2) The person with signs of illness:

Follow the guidelines given

Contact the National Health Line SNS24 (+351 808 24 24 24) and follow the instructions given by the national department

Signages to be posted at the facilities:

Wash your hands

Wash your hands with soap and running water when **hands are visibly dirty**



If your **hands are not visibly dirty**, frequently clean them by using alcohol-based hand rub or soap and water

Protect yourself and others from getting sick

Wash your hands



- after coughing or sneezing
- when caring for the sick
- before, during and after you prepare food
- before eating
- after toilet use
- when hands are visibly dirty
- after handling animals or animal waste

Protect others from getting sick

When coughing and sneezing
cover mouth and nose with
flexed elbow or tissue



Throw tissue into closed bin
immediately after use

Clean hands with alcohol-based
hand rub or soap and water
after coughing or sneezing and
when caring for the sick



World Health
Organization

Protect others from getting sick



Avoid close contact when you are experiencing cough and fever

Avoid spitting in public



If you have fever, cough and difficulty breathing **seek medical care early** and share previous travel history with your health care provider



World Health
Organization

Yes. Respiratory viruses can be passed by shaking hands and touching your eyes, nose and mouth.

Greet people with a wave, a nod or a bow instead.

Should I avoid shaking hands because of the new coronavirus?



HOW TO WEAR A MEDICAL MASK SAFELY

who.int/epi-win

Do's →



Wash your hands before touching the mask



Inspect the mask for tears or holes



Find the top side, where the metal piece or stiff edge is



Ensure the colored-side faces outwards



Place the metal piece or stiff edge over your nose



Cover your mouth, nose, and chin



Adjust the mask to your face without leaving gaps on the sides



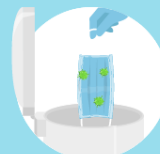
Avoid touching the mask



Remove the mask from behind the ears or head



Keep the mask away from you and surfaces while removing it



Discard the mask immediately after use preferably into a closed bin



Wash your hands after discarding the mask

Don'ts →



Do not Use a ripped or damp mask



Do not wear the mask only over mouth or nose



Do not wear a loose mask



Do not touch the front of the mask



Do not remove the mask to talk to someone or do other things that would require touching the mask



Do not leave your used mask within the reach of others



Do not re-use the mask

Remember that masks alone cannot protect you from COVID-19. Maintain at least 1 metre distance from others and wash your hands frequently and thoroughly, even while wearing a mask.

I. DENOMINATION OF THE EVENT

Venue: **VILAMOURA BY SUMMER 2022**

Date: **CSI2*/CSIYH1*: 30/06-04/07** NF: **POR**
CSI2*/CSIYH1*: 06/07-10/07

Indoor: Outdoor:

EVENT CATEGORIES:

CSIO5* <input type="checkbox"/>	CSI5*-W <input type="checkbox"/>	CSI5* <input type="checkbox"/>	CSIU25-A <input type="checkbox"/>	CSIU25-B <input type="checkbox"/>
CSIO4* <input type="checkbox"/>	CSI4*-W <input type="checkbox"/>	CSI4* <input type="checkbox"/>	CSIY-A <input type="checkbox"/>	CSIY-B <input type="checkbox"/>
CSIO3* <input type="checkbox"/>	CSI3*-W <input type="checkbox"/>	CSI3* <input type="checkbox"/>	CSIJ-A <input type="checkbox"/>	CSIJ-B <input type="checkbox"/>
CSIO2* <input type="checkbox"/>	CSI2*-W <input type="checkbox"/>	CSI2* <input checked="" type="checkbox"/>	CSIch-A <input type="checkbox"/>	CSIch-B <input type="checkbox"/>
CSIO1* <input type="checkbox"/>	CSI1*-W <input type="checkbox"/>	CSI1* <input type="checkbox"/>	CSIV-A <input type="checkbox"/>	CSIV-B <input type="checkbox"/>
CSIOY <input type="checkbox"/>		CSIL1* <input type="checkbox"/>	CSIAm-A <input type="checkbox"/>	CSIAm-B <input type="checkbox"/>
CSIOJ <input type="checkbox"/>		CSIYH2* <input type="checkbox"/>	CSIP <input type="checkbox"/>	
CSIOPI <input type="checkbox"/>		CSIYH1* <input checked="" type="checkbox"/>		
CSIOCh <input type="checkbox"/>				

Championship Games

II. GENERAL CONDITIONS

- FEI Statutes, 24th edition, effective 17 November 2021
- FEI General Regulations, 24th edition, 1st January 2020, updates effective 1st January 2022
- FEI Veterinary Regulations, 14th edition, 1 January 2018, updates effective 1st January 2022
- The Jumping Rules and its Annexes, 27th edition, effective 1 January 2022
<https://inside.fei.org/fei/regulations/jumping>
- CSI/CSIO Prize Money requirements 2022
<https://inside.fei.org/sites/default/files/Final%20CSIs-CSIOs%20-%202022.pdf>
- Longines Rankings – Groups Categories 2022
<https://inside.fei.org/sites/default/files/Final%20Longines%20Ranking%20Groups%20-%202022.pdf>
- Equine Anti-Doping and Controlled Medication Regulations (EADCMR), 3rd Edition, effective 1st January 2021
- FEI Anti-Doping Rules for Human Athletes (ADRHA), based upon the 2021 WADA Code, effective 1st January 2021
- The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic, effective as of 1 July 2020 (updated 12 October 2020) and until further notice
- All subsequent published revisions/updates, the provisions of which will take precedence.

THE ANNEXE(S) IS/ARE PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST

Approved by the FEI, Lausanne, on 26/04/2022, updated on **19/05/2022**, **29/06/2022**.

NB: No modifications to the approved Schedule will be accepted less than two weeks prior to the event. Additionally, no change may be made to a Longines Ranking competition once the schedule has been approved. Prizes in kind, to be accepted as prize money to count for Longines Ranking competitions and total event prize money, must be easily convertible into cash (GRs Art. 127).

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III. THE FEI CODE OF CONDUCT FOR THE WELFARE OF THE HORSE

The Fédération Equestre Internationale (FEI) expects all those involved in international equestrian sport to adhere to the FEI's Code of Conduct and to acknowledge and accept that at all times the welfare of the horse must be paramount and must never be subordinated to competitive or commercial influences.

1. At all stages during the preparation and training of competition horses, welfare must take precedence over all other demands. This includes good horse management, training methods, farriery and tack, and transportation.
2. Horses and Athletes must be fit, competent and in good health before they are allowed to compete. This encompasses medication use, surgical procedures that threaten welfare or safety, pregnancy in mares and the misuse of aids.
3. Events must not prejudice horse welfare. This involves paying careful attention to the competition areas, ground surfaces, weather conditions, stabling, site safety and fitness of the horse for onward travel after the event.
4. Every effort must be made to ensure that horses receive proper attention after they have competed and that they are treated humanely when their competition careers are over. This covers proper veterinary care, competition injuries, euthanasia and retirement.
5. The FEI urges all involved with the sport to attain the highest levels of education in their areas of expertise.

The Long version of this Code can be obtained from the Fédération Equestre Internationale, HM King Hussein I Building, Chemin de la Joliette 8, 1006 Lausanne, Switzerland. Telephone: +41 21 310 47 47. The Code is available in English. The Code is also available on the FEI's website: <http://inside.fei.org/>.

IV. GENERAL INFORMATION

1. ORGANISER

Name: CLUBE HIPICO DE VILAMOURA
Address: Estrada de Albufeira, Caixa Postal 301-A, 8125-300 Quarteira
Telephone: +351.960308299
Email: vilamouraequestriancentre@gmail.com
Website: www.vilamouraequestriancentre.com

Contact Details Show Ground:

Address: Estrada de Albufeira, Caixa Postal 301-A, 8125-300 Quarteira
Telephone: +34.630 892 269/+ +351.960 308 299
GPS Coordinates: 37.10270138425996, -8.151050532238287
Accessibility details (directions by road, nearest airport / train station): Faro Airport

2. ORGANISING COMMITTEE

President of the Event: Moura, Antonio
Show Secretary: Matos, Maria
Press Officer: Gomes, Leticia

3. EVENT DIRECTOR

Name: Fontaneda, Carolina
Address: Estrada de Albufeira, Caixa Postal 301-A, 8125-300 Quarteira
Mobile: +34.630 892 269
Email: vilamouraequestriancentre@gmail.com

4. STABLE MANAGER

Name: Martins, Jose
Telephone: +351.919136796
Email: vilamouraequestriancentre@gmail.com

5. ANNOUNCER

Name: Clube Hipico de Vilamoura
vilamouraequestriancentre@gmail.com

V. OFFICIALS

* Compulsory

In case there are several categories and officials are not the same, please complete an additional chart per category.

** National Judges may only officiate on the Ground Jury at CSI 1*/CSIYH1* and CSIY/J/Ch//P/V/Am Cat. B Events that are not combined with higher level events. National Judges may not officiate outside their home country.

CSI2*/CSIYH1* - 30 June / 04 July

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10048878	Gonde, Didier	FRA	3	*dgonde@wanadoo.fr
		Ground Jury Member	10049554	Alvarez Nachon, Jose Antonio	ESP	3	
		Ground Jury Member	10048880	Gonzalez Alvarez, Daniel Balbino	ESP	3	
		Ground Jury Member	10213991	Mendes, Rui	POR	1	
2	Foreign Judge	Foreign Judge	10050109	Salek, Radovan	CZE	3	*Radovan.salek@gmail.com
3	Course Designer	Course Designer	10191638	Santos, Jose	POR	2	*
		Assistant Course Designer	10051736	Balen, Leandro	BRA	3	
4	Chief Steward	Chief Steward	10051037	Lopes Mateus, Antonio	POR	3	*a.lopesmateus@iol.pt
5	Foreign Steward	Foreign Steward	10049857	Ortega Polo, Eduardo	ESP	3	*
6	Assistants Stewards	Assistant Steward	10106033	Pedro Paixao	POR	2	
		Assistant Steward	10063553	Caixinha, Armindo	POR	2	
		Assistant Steward	10181186	Diana, Vieira	POR	2	
		Assistant Steward	10050871	Luis Pedro Machado	POR	3	
		Assistant Steward	10181182	Esteves, Ricardo	POR	2	
7	FEI Veterinary Delegate	FEI Veterinary Delegate	10051105	Barbosa, Mario	POR	3	*Barbosa.vet.96@gmail.com
8	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager	10192583	Jordão Santos, Miguel Andre	POR		
		Permitted Treating Veterinarian	10192583	Jordão Santos, Miguel Andre	POR		
9	Medical Doctor	Medical Doctor		Hospital de Loule	POR		*geral@hospitaldeloule.com
10	Farrier	Farrier		Viegas, Paulo	POR		+351.912210080

FEI APPROVED SCHEDULE
Vilamoura 30 June – 10 July 2022



CSI2*/CSIYH1* - 06 / 10 July

Ref.	Panel	Function	FEI ID	Name	NF	Level	E-mail & Mobile
1	Ground Jury	Ground Jury President	10048878	Gonde, Didier	FRA	3	*dgonde@wanadoo.fr
		Ground Jury Member	10049554	Alvarez Nachon, Jose Antonio	ESP	3	
		Ground Jury Member	10048880	Gonzalez Alvarez, Daniel Balbino	ESP	3	
		Ground Jury Member	10201853	Blackie Doreen	GBR	1	
		Ground Jury Member	10213991	Mendes, Rui	POR	1	
2	Foreign Judge	Foreign Judge	10083008	Blackie, George	GBR	3	*
3	Course Designer	Course Designer	10246466	Alvarez Estrada, Eduardo	ESP	2	*
		Assistant Course Designer	10191638	Santos, Jose	POR	2	
4	Chief Steward	Chief Steward	10051037	Lopes Mateus, Antonio	POR	3	*a.lopesmateus@iol.pt
5	Foreign Steward	Foreign Steward	10049857	Ortega Polo, Eduardo	ESP	2	*
6	Assistants Stewards	Assistant Steward	10106030	Montefalco, Nuno	POR	3	
		Assistant Steward	10063553	Caixinha, Armindo	POR	2	
		Assistant Steward	10181186	Diana, Vieira	POR	2	
		Assistant Steward	10050871	Luis Pedro Machado	POR	3	
		Assistant Steward	10181182	Esteves, Ricardo	POR	2	
7	FEI Veterinary Delegate	FEI Veterinary Delegate	10051105	Barbosa, Mario	POR	3	*Barbosa.vet.96@gmail.com
8	Veterinary Service Manager / Treating Veterinarian	Veterinary Service Manager	10192583	Jordão Santos, Miguel Andre	POR		
		Permitted Treating Veterinarian	10192583	Jordão Santos, Miguel Andre	POR		
9	Medical Doctor	Medical Doctor		Hospital de Loule	POR		*geral@hospitaldeloule.com
10	Farrier	Farrier		Viegas, Paulo	POR		+351.912210080

A minimum of one VD must be appointed for every 400 horses. The FEI Veterinary Department reserves the right to request AVDs.

Please note that the schedule has been approved under the provision that all appointed Officials have successfully passed the on-line FEI Competency Evaluation Test.

VI. INVITATIONS

1. GENERAL

Horses entered in one CSI star level/category may not enter another CSI star level/category at the same Show.

Horses may take part in national Competitions and international Competitions at the same Show only under the following conditions:

- Horses may take part in national Events up to two hours prior to the start of the international Event's Horse Inspection;
- If the national Event includes Competitions after the international Event ends, either on the same day or on the following day(s), horses having taken part in the international Event may take part in national Competitions only, following the conclusion of the international Event.

Invitations

For all Events at which the CSI Invitation Rules apply, a certain percentage of Athletes must be invited in descending order of the Longines Ranking, a certain percentage of Athletes will be home Athletes selected by the host NF and a certain percentage will be Athletes invited by the Organising Committee (OC); the percentages for each invitation group are established for each star level as follows:

Event Level	Athletes from the Longines Ranking	Athletes selected by the host NF	OC Invitations
CSI 5*	60%	20%	20%
CSI 4*	50%	25%	25%
CSI 3*	40%	30%	30%
CSI 2*	30%	30%	40%
CSI 2* Open , option with no Longines Ranking Competitions if the number of invited Athletes is restricted	0%	20%	80%
CSI 2* Open , option with no Longines Ranking Competitions if the number of invited Athletes is unrestricted	N/A, CSI Invitation Rules do not apply to CSI Events at which the number of Athletes invited is not restricted.		

Athletes entered for CSI 2* /CSI 3* /CSI 4* /CSI 5* Events at which the number of Athletes is not restricted, automatically have the right to participate in the Event and will be automatically accepted in the Entry System.

CSI star level: CSI 2*

Maximum number of Athletes to be invited: unlimited

Maximum number of Horses that may be entered: unlimited

Maximum number of Horses per Athlete: 12

3 Bronze Tour (1,10m)
3 Silver Tour (1,20m)
3 Gold Tour (1,30m)
3 Diamond Tour (1,40m)

FEI Wild Cards:

CSI5*: 1

CSI4*/CSI3*/CSI2*: 2

Connected Events:

There are no connected Events in this show

Section 1: Compulsory Invitations

Athletes can choose Events for which they wish to receive an information from the Monday eight weeks prior to the week of the Event until midnight GMT on the 4th Sunday prior to the Event.

Section 2: Home Athletes selected by the host NF

Entries for home Athletes in this section must be made through the FEI Entry System between the Monday eight weeks prior to the week of the Event until midnight GMT on the 3rd Wednesday prior to the week of the Event.

Section 3: OC Invitations

Entries in the OC Invitation Quota can be made in the FEI Entry System from the Monday eight weeks prior to the week of the Event up until the closing date for regular entries (the closing date for regular entries cannot be earlier than the 3rd Thursday prior to the week of the Event, and no later than four days prior to the Event) as indicated in the Schedule.

Events for which the Schedule states that overseas air transportation of Horses will be provided/organised by the OC are, for logistical reasons, authorised to establish the closing date for entries at the earliest on the 5th Sunday prior to the event.

For all other Events, please use the template below:

CSI star level: CSIYH1*

NF's invited:	All
Reserve NFs:	N/A
Total number of athletes:	unlimited
Number of home athletes:	unlimited
Number of foreign athletes:	unlimited
Number of horses per athlete:	6 (3 per age)

Athletes are invited by the Organiser through their National Federation.

One (1) groom per athlete.

Each horse can jump one class per day, max. 3 classes per week

VII. ENTRIES

IMPORTANT

- Entries must be made by NFs through the FEI Entry System for all categories of this Event (<https://invitation.fei.org/login>);
- Additional documentation can be found at: <https://inside.fei.org/fei/your-role/it-services/fei-entry-system/fei-entry-system-jumping>;
- All Athletes and Horses participating in any International Competition must be registered with the FEI;
- Athletes and/or Horses present at the Event without having been entered through the FEI's Online Entry System will be automatically disqualified unless compelling circumstances warrant otherwise.

1. ENTRY DATES AND ENTRY FEES

Entries have to be in accordance with Art.251 of the FEI Jumping Rules, 27th edition, effective 1 January 2022

Deadlines for Entries:

Definite Entries: **1st Week: 09/06/2022**
2nd Week: 30/06/2022

Last date for substitutions: **1st Week: 29/06/2022**
2nd week: 05/07/2022

Entry fee per horse (per category):

VAT excluded

CSI 2* : 400€ CSI YH : 250€

VAT (in %) :

Please refer to definition of Entry fees and Compulsory fees in the Glossary of the FEI Jumping Rules 27th edition, effective 1 January 2022, that is copied in Section XIV point 10.

Compulsory fees per horse:

- EADCMP Fee: Included in entry fee
Not included in entry fee
 - Lower Level Events (CIMs) CHF 18 per horse per event
 - Higher Level Events CHF 25 per horse per event(For definition of CIMs see Appendix E of the FEI General Regulations, all other events not defined as CIMs)
- Fee for manure disposal (at OC discretion; maximum € 40 per horse per Event). 40€ per event/ Per horse
- Fee for health/customs-related documents for Horses, if applicable (only if requested) 75€ Per horse

All aforementioned amounts are including VAT

Total maximum fee per horse: 115€ + EADCMP Fee

Compulsory fees per athlete:

- NF fee if applicable n/a Per athlete
- NF medication control programme fee if applicable n/a Per athlete
- Fee for lorry parking if applicable n/a Per lorry/caravan
- Fee for electric hook-up for lorry n/a Per lorry/caravan

All aforementioned amounts are including VAT

Total maximum fee per Athlete:

2. OTHER FEES

All other fees must optional fees and be listed hereunder with the details of the amounts to be charged and approved by the FEI. Only fees approved by the FEI and listed in the approved Schedule can be charged by the OC. *Please specify if price per bale or other quantity.*

Hay:	11€/bale
Straw:	7€ (first bedding free: 2 bales)
Shavings:	12€/bale
Other (please specify):	Tack room: 150€ per week Non-competing horses: 200€ per week Large box: 60€/box/week

IMPORTANT:

Is not allowed to bring any Trucks, Caravans, Trailers not belonging to a rider to the stable area. Any offering or selling of products, goods and services etc. in the stable area is strictly forbidden.

The OC will not accept the delivery of hay, shavings and straw by other suppliers on the show grounds.

NOT DOGS ARE ALLOWED WITHOUT LEASH ON THE SHOW GROUND. DOGS WITHOUT LEASH IN ARENAS WILL BE FINED WITH 100€. DOGS WITHOUT LEASH ONLY ALLOWED ON THE STABLES AREA.

All aforementioned amounts are including VAT

VAT number of the organiser: PT513256890

3. NO-SHOWS/LATE WITHDRAWALS

NB: In the case of withdrawals after the date of definite entries or no-shows the athlete or

the respective NF will be held liable to reimburse the OC for the actual financial loss incurred by the OC (please refer to Jumping Rules Art. 251.17) as a result of the late withdrawal or no-show.

Amount charged: 200€

PAYMENTS: All costs to be paid at the latest on last week of rider participation, at the Show office. The account will be established, based upon the definite entries on behalf of each athlete.

Cheque will not be accepted!

All payments must be made in cash or by credit card (with credit card is + 3%).

The Organising Committee reserves the right to withhold money due from the prize money won, as long as outstanding bills have not been paid. organiser to provide further details if necessary for organiser to provide further details if necessary

VIII. TIMETABLE

Competitions must not start before 08:00 and must not finish after 23:00, unless prior approval is granted by the FEI.

As per Jumping Rules Annex VI: combined competitions are not permitted.

The scheduling of competitions must take into account mandatory maintenance breaks as follows. In principle, there should be one maintenance break for every 40 starters; at a minimum, it is compulsory to include one maintenance break in competitions with 50-99 starters after half of the starters have competed. Competitions with 100 starters or more must have three maintenance breaks. The start list must indicate when the maintenance break will take place (e.g. after N° 25).

1st WEEK 30 June – 04 July

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Wednesday	29/06/2022	08:00H
• Examination on Arrival			
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Thursday	30/06/2022	15:00H to 18:00H
• Horse Re-Inspection	Friday	01/07/2022	09:00H
• Opening times of exercise areas			

Competitions CSIYH1*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters				////////	//////////
• N° YH1 – 6 & 7 years old	Friday	01/07/2022	11:00H	274.2.5	700€
• N° YH2 – 6 & 7 years old	Saturday	02/07/2022	11:00H	274.2.5	700€
• N° YH3 – 6 & 7 years old	Sunday	03/07/2022	11:00H	238.2.2	700€
• Total Prize Money					3.600€

Competitions CSI2*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	The day before each competition till 17:30H			////////	//////////
• N°01 – Silver Tour (1,20m)	Friday	01/07/2022	following	238.2.1	1.000€
• N°02 – Gold Tour (1,30m)	"	"	following	274.2.5	2.500€
• N°03 – Diamond Tour (1,40m)	"	"	following	238.2.1	4.000€
• N°04 – Bronze Tour (1,10m)	Saturday	02/07/2022	following	238.2.1	500€
• N°05 – Gold Tour (1,30m)	"	"	following	238.2.1	2.500€
• N°06 – Diamond Tour (1,40m)	"	"	following	238.2.2	4.000€
• N°07 – Bronze Tour (1,10m)	Sunday	03/07/2022	following	274.2.5	500€
• N°08 – Silver Tour (1,20m)	"	"	following	274.2.5	1.000€
• N°09 – Gold Tour (1,35m)	"	"	following	238.2.2	3.000€
• N°10 – Bronze Tour (1,10m)	Monday	04/07/2022	11:00H	238.2.1	500€
• N°11 – Silver Tour (1,25m)	"	"	following	238.2.2	1.000€
• N°12 – Diamond Tour (1,45m)GP	"	"	following	238.2.2	LR 25.500€
• Total Prize Money					46.000€

Overall Prize Money: 48.100€

FEI APPROVED SCHEDULE
Vilamoura 30 June – 10 July 2022

2nd WEEK 06 – 10 July

(to be provided per category/level if multiple events)

	Day	Date	Time
• Opening of stables	Tuesday	05/07/2022	08:00H
• Examination on Arrival			
• Horse Inspection <i>All horses taking part at this Event must be present during the first horse inspection, unless unable to do so due to "force majeure"</i>	Wednesday	06/07/2022	15:00H to 18:00H
• Horse Re-Inspection	Thursday	07/07/2022	09:00H
• Opening times of exercise areas			

Competitions CSIYH1*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters				////////	//////////
• N° YH4 – 6 & 7 years old	Thursday	07/07/2022	11:00H	274.2.5	700€
• N° YH5 – 6 & 7 years old	Friday	08/07/2022	11:00H	274.2.5	700€
• N° YH6 – 6 & 7 years old	Saturday	09/07/2022	11:00H	238.2.2	700€
• Total Prize Money					3.600€

Competitions CSI2*:	Day	Date	Time	Art	Prize Money
• Declaration of Starters	The day before each competition till 17:30H			////////	//////////
• N°13– Silver Tour (1,20m)	"	"	following	238.2.1	1.000€
• N°14– Gold Tour (1,30m)	"	"	following	274.2.5	2.500€
• N°15– Diamond Tour (1,40m)	"	"	following	238.2.1	4.000€
• N°16– Bronze Tour (1,10m)	Friday	08/07/2022	following	238.2.1	500€
• N°17– Gold Tour (1,30m)	"	"	following	238.2.1	2.500€
• N°18– Diamond Tour (1,40m)	"	"	following	238.2.2	4.000€
• N°19– Bronze Tour (1,10m)	Saturday	09/07/2022	following	274.2.5	500€
• N°20– Silver Tour (1,20m)	"	"	following	274.2.5	1.000€
• N°21– Gold Tour (1,35m)	"	"	following	238.2.2	3.000€
• N°22– Bronze Tour (1,10m)	Sunday	10/07/2022	11:00H	238.2.1	500€
• N°23– Silver Tour (1,25m)	"	"	following	238.2.2	1.000€
• N°24– Diamond Tour (1,45m)GP	"	"	following	238.2.2	LR 25.500€
• Total Prize Money					46.000€

Overall Prize Money: 48.100€

Applicable government tax to be deducted from Prize Money (see also XIV.8): 25%

GENERAL CLASSIFICATION AT THE END OF THE COMPETITIONS:

Leading athlete award –	(Prize description and value)
Best foreign athlete -	(Prize description and value)
Best home athlete –	(Prize description and value)
Team awards –	(Prize description and value)

PRIZE – CLASSIFICATION:

IX. COMPETITION DETAIL

CSI2*/CSIYH1* 01– 03 JULY

FIRST DAY : 1Friday

DATE: 01/07/2022

COMPETITION No: YH-01

Time: 11:00H

Type of Competition: YH 6 & 7 Years-old Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,25m (for 7 yo is raised 5cm)
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 700€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 5€

* * * * *

COMPETITION No: 01

Time: following

Type of Competition: Silver Tour Acc. to Article: 238.2.1
Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 375m/min
Height of obstacles: 1,20m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 1.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 10€

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COMPETITION No: 02

Time: following

Type of Competition: Gold Tour Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,30m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 2.500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 20€

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FEI APPROVED SCHEDULE
Vilamoura 30 June – 10 July 2022



COMPETITION No: 03
Qualifier for the G.P.

Time: following

Type of Competition: Diamond Tour Acc. to Article: 238.2.1
Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,40m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 4.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30€

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SECOND DAY : Saturday

DATE: 02/07/2022

COMPETITION No: YH-02

Time: 11:00H

Type of Competition: YH 6 & 7 Years-old Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,25m (for 7 yo is raised 5cm)
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 700€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 04

Time: Following

Type of Competition: Bronze Tour Acc. to Article: 238.2.1
Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,10m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 5€

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FEI APPROVED SCHEDULE
Vilamoura 30 June – 10 July 2022



COMPETITION No: 05

Time: following

Type of Competition: Gold Tour Acc. to Article: 238.2.1
Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 375m/min
Height of obstacles: 1,30m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 2.500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 20€

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COMPETITION No: 06
Qualifier for the G.P.

Time: following

Type of Competition: Diamond Tour Acc. to Article: 238.2.2
Competition description: Table A against the clock with jump-off

Jump-off (if any) 1 against the clock
Speed/Fixed time 375m/min
Height of obstacles: 1,40m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 4.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30€

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THIRD DAY : Sunday

DATE: 03/07/2022

COMPETITION No: YH-03

Time: 11:00H

Type of Competition: YH 6 & 7 Years-old Acc. to Article: 238.2.2
Competition description: Table A against the clock with Jump-off

Jump-off (if any) 1 against the clock
Speed/Fixed time 350m/min
Height of obstacles: 1,25m (for 7 yo is raised 5cm)
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 700€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 07

Time: Following

FEI APPROVED SCHEDULE
Vilamoura 30 June – 10 July 2022



Type of Competition: Bronze Tour Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,10m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 08

Time: following

Type of Competition: Silver Tour Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 375m/min
Height of obstacles: 1,20m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 1.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 10€

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COMPETITION No: 09

Time: following

Type of Competition: Gold Tour Acc. to Article: 238.2.2
Competition description: Table A against the clock with Jump-off

Jump-off (if any) 1 against the clock
Speed/Fixed time 375m/min
Height of obstacles: 1,35m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 3.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 15€

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FOURTH DAY : Monday

DATE: 04/07/2022

COMPETITION No: 10

Time: 11:00H

Type of Competition: Bronze Tour Acc. to Article: 238.2.1
Competition description: Table A against the clock

FEI APPROVED SCHEDULE
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Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,10m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 11

Time: following

Type of Competition: Silver Tour Acc. to Article: 238.2.2
Competition description: Table A against the clock with Jump-off

Jump-off (if any) No
Speed/Fixed time 375m/min
Height of obstacles: 1,25m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 1.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 10€

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COMPETITION No: 12

Time: following

This Competition **counts for the FEI Longines Ranking Group D**

Big Tour : Grand Prix 238.2.2 (Table A against the clock)

Jump-off (if any) 1 against the clock
Speed/Fixed time 375m/min.
Height of obstacles: 1,45m
Number of horses per athlete 1
Number of Starters: 100
Total prize money **25.500€**
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for athlete placed beyond 13th : 50€

This GP is open to 100 riders of the CSI qualified under the following conditions:

Art. 254.6 If there are 50% declared starters or less, each Athlete may ride two horses

The following Athletes are automatically qualified for the Grand Prix at CSI Events, if present:
261.4.2.1. The winner of that Event's Grand Prix the previous year for CSI3*/CSI4*/CSI5* only;
261.4.2.2. The current National Jumping Champion of the host country;
261.4.2.3. The individual Jumping medal winners of the last Olympic and Pan-American Games, the last World and Continental Championships and the winner of the last FEI World Cup™ Jumping

Final.

Athletes qualified for the Grand Prix:

The best 50 Athletes in competition n° **03**

The remaining riders in competition n° **06**, not qualified in competition n° **03** to reach a total of 100 starters (including prequalified riders).

Qualified athletes who decide not to start until 4 hours before the start of the competition, will be replaced with the following placed athletes in the class in which they got qualified

All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one FEI competition among those listed in JRs Art. 261.4.4 prior to the Grand Prix.

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CSI2*/CSIYH1* 07– 10 JULY

FIRST DAY : Thursday

DATE: 07/07/2022

COMPETITION No: YH-04

Time: 11:00H

Type of Competition: YH 6 & 7 Years-old Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,25m (for 7 yo is raised 5cm)
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 700€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 13

Time: following

Type of Competition: Silver Tour Acc. to Article: 238.2.1
Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 375m/min
Height of obstacles: 1,20m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 1.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 10€

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COMPETITION No: 14

Time: following

Type of Competition: Gold Tour Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,30m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 2.500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 20€

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COMPETITION No: 15
Qualifier for the G.P.

Time: following

Type of Competition: Diamond Tour Acc. to Article: 238.2.1
Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,40m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 4.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30€

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SECOND DAY : Friday

DATE: 08/07/2022

COMPETITION No: YH-05

Time: 11:00H

Type of Competition: YH 6 & 7 Years-old Acc. to Article: 274.2.5

Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,25m (for 7 yo is raised 5cm)
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 700€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 16

Time: Following

Type of Competition: Bronze Tour Acc. to Article: 238.2.1
Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,10m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 17

Time: following

Type of Competition: Gold Tour Acc. to Article: 238.2.1

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Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 375m/min
Height of obstacles: 1,30m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 2.500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 20€

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COMPETITION No: 18
Qualifier for the G.P.

Time: following

Type of Competition: Diamond Tour Acc. to Article: 238.2.2
Competition description: Table A against the clock with jump-off

Jump-off (if any) 1 against the clock
Speed/Fixed time 375m/min
Height of obstacles: 1,40m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 4.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 30€

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THIRTH DAY : Saturday

DATE: 09/07/2022

COMPETITION No: YH-06

Time: 11:00H

Type of Competition: YH 6 & 7 Years-old Acc. to Article: 238.2.2
Competition description: Table A against the clock with Jump-off

Jump-off (if any) 1 against the clock
Speed/Fixed time 350m/min
Height of obstacles: 1,25m (for 7 yo is raised 5cm)
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 700€
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 19

Time: Following

Type of Competition: Bronze Tour Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min

FEI APPROVED SCHEDULE
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Height of obstacles: 1,10m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 20

Time: following

Type of Competition: Silver Tour Acc. to Article: 274.2.5
Competition description: Two phases, 1st not against the clock, 2nd against the clock

Jump-off (if any) No
Speed/Fixed time 375m/min
Height of obstacles: 1,20m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 1.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 10€

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COMPETITION No: 21

Time: following

Type of Competition: Gold Tour Acc. to Article: 238.2.2
Competition description: Table A against the clock with Jump-off

Jump-off (if any) 1 against the clock
Speed/Fixed time 375m/min
Height of obstacles: 1,35m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 3.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 15€

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FOURTH DAY : Sunday

DATE: 10/07/2022

COMPETITION No: 22

Time: 11:00H

Type of Competition: Bronze Tour Acc. to Article: 238.2.1
Competition description: Table A against the clock

Jump-off (if any) No
Speed/Fixed time 350m/min
Height of obstacles: 1,10m
Number of horses per athlete 3

FEI APPROVED SCHEDULE
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Number of Starters (Section XIV.10): All invited
Total prize money: 500€
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 5€

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COMPETITION No: 23

Time: following

Type of Competition: Silver Tour Acc. to Article: 238.2.2
Competition description: Table A against the clock with Jump-off

Jump-off (if any) No
Speed/Fixed time 375m/min
Height of obstacles: 1,25m
Number of horses per athlete 3
Number of Starters (Section XIV.10): All invited
Total prize money: 1.000€
Chart to be used: 1 (25% to winner)
2 (33% to winner)
Please specify prize money amount for each athlete placed 13th and beyond: 10€

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COMPETITION No: 24

Time: following

This Competition **counts for the FEI Longines Ranking Group D**

Big Tour : Grand Prix 238.2.2 (Table A against the clock)

Jump-off (if any) 1 against the clock
Speed/Fixed time 375m/min.
Height of obstacles: 1,45m
Number of horses per athlete 1
Number of Starters: 100
Total prize money **25.500€**
Chart to be used: 1 (25% to winner)
2 (33% to winner)

Please specify prize money amount for athlete placed beyond 13th : 50€

This GP is open to 100 riders of the CSI qualified under the following conditions:

Art. 254.6 If there are 50% declared starters or less, each Athlete may ride two horses

The following Athletes are automatically qualified for the Grand Prix at CSI Events, if present:

- 261.4.2.1. The winner of that Event's Grand Prix the previous year for CSI3*/CSI4*/CSI5* only;
- 261.4.2.2. The current National Jumping Champion of the host country;
- 261.4.2.3. The individual Jumping medal winners of the last Olympic and Pan-American Games, the last World and Continental Championships and the winner of the last FEI World Cup™ Jumping Final.

Athletes qualified for the Grand Prix:

The best 50 Athletes in competition n° 15

The remaining riders in competition n° 18, not qualified in competition n° 15 to reach a total of 100 starters (including prequalified riders).

Qualified athletes who decide not to start until 4 hours before the start of the competition, will be replaced with the following placed athletes in the class in which they got qualified

All athletes qualified for the Grand Prix, including those automatically qualified must complete, with their Grand Prix horse, the initial round of at least one FEI competition among those listed in JRs Art. 261.4.4 prior to the Grand Prix.

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X. FACILITIES OFFERED

1. ATHLETES

Accommodation

Hotel:

Address:

Telephone:

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from _____ to _____

Meals

At the expense of: The Organiser or Athletes

Meals provided from _____ to _____ .

Space for organiser to include details if necessary

2. GROOMS

Accommodation.

Requests for accommodation must be sent with entries.

At the expense of: The Organiser or Athletes

Accommodated (bed and breakfast) from _____ to _____

Meals.

At the expense of: The Organiser or Athletes

Meals provided from _____ to _____ .

Space for organiser to include details if necessary

NB: If applicable, Organiser must provide proper sanitary conditions. The showering facilities should be sufficient for both male and female grooms with hot and cold water. Shower facilities as well as restrooms should at all times be in a state of cleanliness.

XI. LOGISTICAL/ADMINISTRATIVE/TECHNICAL INFORMATION

1. DRAW

List of Draws, time, date and location:

The draw will take place in the show office the day before the competition

2. COMPETITION ARENA(S)

Dimensions:	100m x 70m	Type of Footing:	Sand (IQ Footing)
Dimensions:	100m x 80m	Type of Footing:	Sand (Otto Sport)
Dimensions:	85m x 70m	Type of Footing:	Sand (Otto Sport)

3. PRACTICE ARENA(S)

Dimensions:	90m x 60m	Type of Footing:	Sand (Otto Sport)
Dimensions:	30m x 50m	Type of Footing:	Sand (Otto Sport)
Dimensions:	80m x 70m	Type of Footing:	Sand (Otto Sport)

Riders must have the possibility to exercise their horses in an exercise area under a Steward's supervision at least 30 minutes per day outside of the competition warm-up period. Details of opening times of exercise areas must be included in the timetable.

4. STABLES

Size of boxes 3 m x 3 m (at least 3m x 3m)

An adequate number of stables must be at least 4m x 3m to accommodate the larger Horses.

Space for organiser to include details if necessary

5. SAFETY CUPS

Name of Manufacturer: Cardinall & Rothenberger, GmbH

6. TIMING DEVICE

Name of Manufacturer: IC Control
Model: ATU-X
FEI Report number: 22100054A

7. SCORING/TIMING PROVIDER

Will you use a FEI Certified Service Provider to manage the scoring and timing at your Event?

(The list of certified Service Providers is available here: <https://inside.fei.org/fei/your-role/it-services/it-providers/list>)

Yes

Name of the company: Equipe AB / Clube Hipico de Vilamoura
FEI Certified Service Provider ID number: GU12Y101AKSCH / GU1D101IV
Contact person at Event

Name: Maria, Matos
FEI ID number: 10093689
Contact email: geral@clubehipicovilamoura.pt

Please fill in Annex XV – FEI Entry System for the Timing Provider

The FEI may require to be provided with real time results data feed of your Events according to FEI requirements; in this case you and your provider will be informed accordingly.

8. OTHER TECHNOLOGY/SERVICE PROVIDER(S)

Will you use other technology/service provider(s) at your event?

No

9. PRIZE GIVING CEREMONY

The owner of the winning horse/pony must be invited to the prize giving ceremony for the Grand Prix, if present at the event.

The number of athletes required to present themselves for the prize-giving ceremony of each competition is 5.

All Prize Giving Ceremonies must strictly follow the **Covid-19 guidelines for Prize giving protocols and media activities.**

10. ADVERTISING ON ATHLETES AND HORSES

At CSI events, and all competitions except for the Nations Cup, athletes are authorised to carry the logo of their personal sponsor in accordance with the articles 256.3 and 257.3 of the FEI Jumping Rules.

The Chief Steward will check that the advertising on athletes and horses complies with these Articles.

11. TICKETING

Are you selling tickets for spectators to attend your event: Yes No

Name of your ticketing provider:

Web address to buy ticket:

12. BETTING

Betting will be authorised by the Organiser: Yes No

13. TRANSPORT REIMBURSEMENT HORSES / PONIES

Transport expenses to be paid by:

The Organiser at _____ per km.

The Athlete

14. WELCOME

The time and date of arrival of athletes, horses and their means of transport must be given to the Organiser in order to facilitate their arrival.

15. LOCAL TRANSPORTATION - ARRANGEMENTS FROM HOTEL TO SHOWGROUNDS

Walking distance

Organiser Shuttle Service
Public Transport to be paid by the Organiser / the Athlete
If paid by Athlete approximate cost per round trip:
Other:

16. ENTRY RIGHT TO SHOWGROUNDS/ACCREDITED PERSONS

Entry right to the stable area according to FEI Veterinary Regulations Articles 1008-1009.

NUMBER OF ACCREDITED PERSONS:

Athlete: 1
Partner: 1
Groom: 1
Horse Owner: 2 two (2) accreditations per horse acc. to FEI-Passport

17. SUSTAINABILITY

Please consider the environment when organising an FEI Event. Please find useful information on FEI Sustainability here: <http://inside.fei.org/fei/your-role/organisers/handbook>

XII. VETERINARY MATTERS

1. CUSTOMS FORMALITIES

Contact details for Customs Formalities:

Name:

Address:

Telephone:

Fax:

Email:

Opening hours:

Space for organiser to include details if necessary

2. HEALTH REQUIREMENTS

GENERAL

In accordance with the FEI Code of Conduct for the Welfare of the Horse it is imperative that all Horses at FEI Events are physically fit and free from infectious disease before being allowed to compete.

ENTRY OF HORSES

Required health tests and vaccinations:

Quarantine period:

Specimen Import Licence applied:

For questions or problems, please contact your Government Veterinary Services.

Space for organiser to include details if necessary

3. NATIONAL REQUIREMENTS

If applicable please provide:

Space for organiser to include details if necessary

4. PONIES

FEI Veterinary Regulations, Chapter IX and Annex IX:

For all Pony Events, Ponies must be available for Pony Measurement if requested by the FEI.

5. INJURY SURVEILLANCE

FEI Veterinary Regulations, Chapter VIII:

Horses participating in FEI Events are subject to injury surveillance protocols; and in the event of fatality, a post mortem examination.

6. TRANSPORT OF HORSES

Horses must be fit to travel and be transported in suitable vehicles for the transport of horses. Any government requirements for disease testing and control must be requested well in advance, to ensure that the horse is in compliance by the time of arrival at the border of the country where the Event is taking place. Athletes, or their representatives, have the responsibility to comply with national legislation in both their country of origin and the host nation of the Event. Where necessary athletes must contact local government authorities or veterinary advisors for information regarding animal health requirements and transport legislation. Within the European Union (EU), this includes EU Council Regulation (EC) No 1/2005 concerning the protection of animals during transport within the Member States of the EU.

7. VENUE ARRIVAL INFORMATION & FITNESS TO COMPETE

7.1. PASSPORTS. FEI General Regulations, Art. 137

For all issues relating to FEI Horse Passports/FEI Recognition Cards please contact your National Federation.

All Horses competing at FEI Events must be registered with the FEI.

FEI Passports or FEI Recognition Cards (for those Horses with a national passport approved by the FEI) are compulsory for FEI Events.

NB: Horses entered in CIMs and in CSIP in their country of residence are not required to have an FEI Passport or FEI Recognition Card but must be properly registered with the FEI and identifiable (FEI General Regulations, Art. 137.2).

Athletes who do not present a Horse’s Passport and/or Recognition Card, or one that is not correctly validated or fail to meet other passport requirements will be **subject to Sanctions in accordance with Annex VI of the FEI Veterinary Regulations** and may not be allowed to compete.

NB for Horses permanently resident in a Member State of the European Union: all Horses must have a national EU passport in compliance with EU Regulations to which a FEI Recognition card is applied. The exception to this being Horses in possession of an FEI passport which has been continually revalidated without interruption.

7.2. VACCINATIONS - EQUINE INFLUENZA. FEI Veterinary Regulations, Art. 1003

Horses competing at FEI Events must comply with the requirements for Equine Influenza vaccination in accordance with the Veterinary Regulations and as summarised below.

VACCINATION	PROTOCOL	ELIGIBILITY TO ENTER VENUE
Primary Course	1 st Vaccination: day 0 2 nd Vaccination: day 21-92	May compete 7 days after the 2 nd Vaccination
First Booster	Within 7 months of the 2 nd vaccination of the Primary Course	May compete for 6 months +21 days after the 2 nd vaccination of the Primary Course Must not compete in the 7 days after receiving a vaccination
Boosters	MINIMUM: within one year of previous booster vaccination IF COMPETING: must be in	Must have been vaccinated within 6 months +21 days before arriving at the Event

	the 6 months +21 days of the booster previous vaccination	Must not compete in the 7 days after receiving a vaccination
--	---	--

All FEI registered Horses intending to compete at FEI Events (including CIMs) must be vaccinated against Equine Influenza in accordance with these VRs. The exception being if the applicable domestic legislation prevents the use of Equine Influenza vaccines within the relevant territory

7.3. EXAMINATION ON ARRIVAL. FEI Veterinary Regulations, Art. 1031

On arrival at an Event venue, all Horses must undergo an examination by a veterinarian to confirm their identification from their passport and micro-chip ID (where present), their vaccination status and general health. To protect all horses attending events, any Horse with a questionable health status concerning vaccination, disease or other concerns, must be stabled within the isolation facilities provided by the Organising Committee pending a decision on entering the venue. PRs must fulfil the Horse Health Requirements via the FEI HorseApp in advance of the event which will be checked at the Examination on Arrival.

7.4. HORSE INSPECTIONS. FEI Veterinary Regulations, Art. 1034-1042

All Horses will be assessed for their fitness to compete during the Horse Inspection. Any Horse demonstrating questionable fitness may be referred to the Holding Box for further veterinary examination. Horses not deemed fit to compete by the Inspection Panel will not be permitted to compete.

7.5. LIMB SENSITIVITY EXAMINATION. FEI Veterinary Regulations, Art. 1048-1053 and Annex VIII

All Horses are subject to examination under the protocol for abnormal limb sensitivity throughout the period of an Event. For Jumping that includes, but is not limited to, between rounds and before the Jump Off. Horses may be examined once or on multiple occasions during the Period of an Event.

Horses may be selected for examination under the protocol randomly or they may be targeted. All Horses selected to be tested must submit promptly to the examination or are subject to immediate disqualification. There is no obligation to examine any specific number of Horses at an Event.

8. EQUINE ANTI-DOPING AND CONTROLLED MEDICATION PROGRAMME (EADCMP). FEI VETERINARY REGULATIONS, CHAPTER VII

8.1. SAMPLING. FEI Veterinary Regulations, Chapter VII

All horses competing at FEI Events may be subject to sampling for the presence of Prohibited Substances in accordance with the Anti-Doping and Controlled Medication Regulations (EADCMRs). Horses may be selected for sampling in accordance with obligatory testing, targeted or random sampling procedures. Refer to FEI Financial Charges for details of fees relating to Equine and Human Anti-Doping program (EADCMP), which OCs/NFs have the right to charge to the athlete (applicable for all FEI events worldwide).

8.2. ELECTIVE TESTING. FEI VETERINARY REGULATIONS ARTICLES 1058

Elective Testing may be carried out prior to an Event to check for the presence of Prohibited Substances. Please refer to <https://inside.fei.org/fei/cleansport/horses> for information and details.

XIII. HUMAN ANTI-DOPING

Athletes can be tested at any FEI Event, by the FEI or by other Anti-Doping Organisations with Testing jurisdiction. Organisers will have the responsibility to provide facilities and staff/volunteers to facilitate such Testing if requested by the FEI as outlined in article 22.3 of the FEI's Anti-doping Rules for Human Athletes (ADRHA).

The ADRHA rules are published on the FEI website at <http://inside.fei.org/content/anti-doping-rules>.

XIV. ADDITIONAL INFORMATION

1. THE FEI POLICY FOR ENHANCED COMPETITION SAFETY DURING THE COVID-19 PANDEMIC

The FEI Policy for Enhanced Competition Safety during the Covid-19 Pandemic ("Policy") (<https://inside.fei.org/system/files/FEI%20Policy%20for%20Enhanced%20Competition%20Safety%20during%20the%20Covid-19%20Pandemic%20-%20Effective%201%20July%202020%20-%20Updated%2012%20October%202020.pdf>) is mandatory and applies for any FEI Event taking place **as of 1 July 2020**. The Policy has been developed based on currently accepted best practices by the WHO and US Center for Disease Control (CDC) and will be continually reviewed and updated as more information becomes available. It is not intended to replace the applicable guidance and policies from domestic government and health authorities, but to supplement their recommendations with sport specific considerations.

The OC shall submit the risk assessment and mitigation plan (including name and contact details of the person in charge) to the FEI as an annex to the Event Schedule, **at the latest ten (10) working days before the event's deadline for Definite Entries**.

Events for which the FEI has not received the documented risk assessment and mitigation measures plan in accordance with article 2.1.g) of the Policy **will be removed from the FEI calendar** in accordance with Article 112.3 of the FEI General Regulations.

ASSUMPTION OF RISK / WAIVER OF LIABILITY

In consideration of being allowed to participate in the Event and related activities, all Participants (as defined in the Policy) acknowledge, appreciate, and agree that:

1. Participation includes possible exposure to and illness from infectious diseases including but not limited to COVID-19. While particular rules and personal discipline may reduce this risk, the risk of serious illness and death does exist; and,
2. The Participants knowingly and freely assume all such risks, both known and unknown, even if arising from the negligence of the OC or others, and assume full responsibility for their participation; and,
3. The Participants willingly agree to comply with the stated and customary terms and conditions for participation as regards protection against infectious diseases. If, however, a Participant observes any unusual or significant hazard during his/her presence or participation, the Participant will remove himself/herself from participation and bring such to the attention of the nearest official immediately; and,
4. The Participants, for themselves and on behalf of their heirs, assigns, personal

representatives and next of kin, HEREBY RELEASE AND HOLD HARMLESS THE OC AND THE FEI, their officers, officials, agents, and/or employees, other participants, sponsoring agencies, sponsors, advertisers, and if applicable, owners and lessors of premises used to conduct the event (“RELEASEES”), WITH RESPECT TO ANY AND ALL ILLNESS, DISABILITY, DEATH, or loss or damage to person or property, WHETHER ARISING FROM THE NEGLIGENCE OF RELEASEES OR OTHERWISE, to the fullest extent permitted by law.

The Participants confirm to have read this release of liability and assumption of risk agreement, fully understand its terms, understand that they have given up substantial rights.

2. INSURANCES AND NATIONAL REQUIREMENTS

Equestrian sports involve inherent dangerous risks. To the greatest extent permitted by law, the FEI and the FEI Event Organiser shall NOT be liable for any damages relating to loss of property or injury of any kind to Athletes, Owners, Support Personnel or Horses at or in connection with an FEI Event and the FEI expressly excludes all such liability.

2.1. ATHLETES, OWNERS AND SUPPORT PERSONNEL

2.1.1. Personal Accident and Health Insurance

It is your responsibility as an Athlete/Owner/ Support Personnel to ensure that you have adequate personal accident insurance in place to cover your participation at FEI Events and in particular to insure against any personal injury or medical expenses arising from an accident, injury or illness which may occur at a FEI Event.

You should check with your National Federation to confirm if your National Federation’s insurance policy (if any) covers personal accidents and/or illnesses which may occur when you are attending/participating in FEI Events.

If your National Federation does not have a personal accident/health insurance policy or if the National Federation’s insurance policy does not cover personal accident or health claims, then you should obtain your own personal accident and health insurance policy to cover your attendance/participation at FEI Events.

2.1.2. Personal Property Insurance

You should also ensure that you are insured against property loss, theft or damage which may occur at an FEI Event.

Again, the advice is to check with your National Federation to confirm if they have an insurance policy in place which would cover you in case of such property loss, theft or damage. If not, then you should obtain your own personal property insurance to cover such situations.

2.1.3. Press Equipment

Press equipment and other items left in the Press workroom, Press lockers, the Press Tribune or anywhere on the showgrounds are left entirely at the owner’s risk. The Organising Committee does not accept any responsibility for any loss or damage to such equipment or items. Members of the Press are advised not to leave any equipment or personal items unattended.

2.2. ATHLETES AND OWNERS

2.2.1. Third Party Liability Insurance

As an Athlete/Owner you are personally responsible for damages to third parties caused by you, your employees, Support Personnel, your agents or your Horses. You are, therefore, strongly advised to take out third-party liability insurance providing full coverage in relation to FEI Events at home and abroad, and to keep the policy up to date.

The FEI and the Organiser will NOT be responsible for any damage caused to third parties by you, your employees, Support Personnel, your agents or your Horses.

2.2.2. Additional Liability Information

Space for organiser to include reference to National Laws when necessary

2.2.3. Horse Insurance

As an Owner you should ensure that your Horses are adequately insured against any injuries or illnesses they may sustain while participating at a FEI Event.

Space for organiser to include reference to National Laws when necessary

3. PROTESTS/APPEALS

To be valid, all Protests and Appeals must be made in writing and accompanied by a deposit of CHF 150.- or equivalent, as mentioned in the FEI General Regulations (Art. 161-162) available at the following link:

<https://inside.fei.org/content/general-regs-statutes>

4. SCHOOLING DURING COMPETITIONS

Athletes wishing to school during speed competitions (Table A and Table C) must inform the OC before these competitions begin. These athletes will start first in these competitions.

5. STEWARDING

- If an athlete is uncertain as to whether the boots they intends to use during an event are allowed, they or their representative should show the boots to the Chief Steward for their opinion before the boots are used in training or in competition.
- In addition, athletes are to be made aware that hind boots must be removed and placed again on the horse's legs in the presence of a Steward while in the warm-up arena prior to entering the competition arena for certain competitions. (If bandages are used in place of boots, athletes are not required to remove the bandages in the warm-up arena.) This procedure is compulsory for competitions for which boot and bandage control is mandatory, that is the Nations Cup, Grand Prix, and the competition with the highest prize money, and is at the discretion of the Chief Steward for other competitions.
- As an alternative to carrying out this procedure at the time designated by the Steward an athlete may ask their groom to take the boots to the in-gate and place them on the horse's legs in front of the Steward prior to the combination entering the arena.

- The Steward has the authority to intervene if a boot is deemed excessively tight by instructing that the boot be removed and put on again correctly. *[Stewards are to note that it is normal for a horse's gait to be somewhat affected immediately after boots have been removed and re-placed.]* If an athlete or his/her groom refuses to remove and replace the boot(s) when instructed to do so by the Steward, a Yellow Warning Card will be issued to the athlete in question.
- If it is deemed impossible or unsafe to remove the hind boots in the warm-up arena prior to the combination entering the competition arena, due to an extremely excited or nervous horse, the boots of the horse in question are to be removed by the athlete/groom following the athlete's round upon leaving the arena and inspected by the Steward. This inspection may be carried out during the boot and bandage control if the boot and bandage control is carried out for the competition in question.
- This procedure does not replace boot and bandage control after completion of an athlete's round for competitions for which boot and bandage control is mandatory (refer to JRs Art. 244.1).

6. DISPUTES

In the event of any discussion concerning the interpretation of the schedule (in translated languages), the English version will be decisive.

7. MODIFICATION TO SCHEDULE

In exceptional circumstances, together with the approval of Chefs d'Equipe, host NF delegate, if any, and the Ground Jury, the Organiser may change the schedule in order to clarify any matter arising from an omission or due to unforeseen circumstances. Any such changes must be notified to all athletes and officials as soon as possible and they must be reported to the FEI Secretary General by the Technical Delegate, the President of the Ground Jury or the Foreign Judge, as applicable.

8. ADDITIONAL INFORMATION FROM THE OC

Space for organiser to include any additional information

FEI APPROVED SCHEDULE

Vilamoura 30 June – 10 July 2022



Age of Athletes and Horses according to the Event's Category

Event's Category	Age of Athletes (Refer to JRs 255)	Age of Horses
Olympic Games/WEG	As of 18 th year	Min 9 y.o.
Continental Championships Senior	As of 18 th year	Min 8 y.o.
Regional Championships/Games	As of 18 th year As of 16 th year if height of obstacles max. 1.40m (JRs Annex IX, Art. 6.1)	Min. 8 y.o. Min. 7 y.o. if height of obstacles max. 1.40m (JRs Art. 254.1.1)
World Cup Final	As of 18 th year	Min. 9 y.o.
Nations Cup Final	As of 18 th year	Min. 8 y.o.
CSIO(-W)3*-5*/CSI-W3*-5* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 7 y.o.
CSIO-W1*-2* Grand Prix, World Cup, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 7 y.o.
CSIO1*-2* Grand Prix, Nations Cup, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 6 y.o.*
CSI-W2* World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 7 y.o.
CSI-W1* World Cup, Power and Skill or Derby Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.40m Grand Prix, if not the World Cup Competition and other Competitions if height max. 1.30m	As of 18 th year As of 14 th year As of 12 th year	Min. 7 y.o.
CSI3*-5* Grand Prix, Power and Skill, Derby or Competition with the highest prize money Other Competitions Other Competitions if height max. 1.40m Other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 7 y.o.
CSI2* Power and Skill or Derby Grand Prix and other Competitions Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 th year As of 16 th year As of 14 th year As of 12 th year	Min. 6 y.o.
CSI1* Power and Skill or Derby Grand Prix and other Competitions if height max. 1.40m Grand Prix and other Competitions if height max. 1.30m	As of 18 th year As of 14 th year As of 12 th year	Min. 6 y.o.
CH-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CSI/CSIO-Y	As of 16 th year to end 21 st year	Min. 7 y.o.
CH-J	As of 14 th year to end 18 th year	Min. 7 y.o.
CSI/CSIO-J	As of 14 th year to end 18 th year	Min. 6 y.o.
CSI/CSIO-Ch/CH-Ch	As of 12 th year to end 14 th year	Min. 6 y.o.
CSI/CSIOP/CH-P	As of 12 th year to end 16 th year Ponies must be registered as ponies with FEI	Min. 6 y.o.
CSIU-25	As of 16 th year to end 25 th year for all CSIU-25 comp. As of 14 th year if height max. 1.40m (to end 25 th year)	Min. 7 y.o.
CSIV	As of 45 th year	Min. 6 y.o.
CSIAm	As of 14 th year for all CSIAm comp. As of 12 th year until end of 13 th year if competition height is max. 1.30m	Min. 6 y.o.
CSIYH	Per Art. 255.2	Min. 5 y.o. – Max. 8 y.o.
CH-M-YH-S	As of 18 th year or 16 year for athletes qualified with the same horse	5 y.o. / 6 y.o. / 7 y.o.

Art. 254.1.1: Horses entered for CSIO2 Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 2* Events must be at least 6 years old; Horses entered for CSIO2* Events at which the Nations Cup is built to the dimensions set forth in JRs Art. 264.3 for 3* Events or higher must be at least 7 years old.

9. PRIZE MONEY DISTRIBUTION

Prize Money Distribution Chart 1: Prize money distribution with 25% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48	49-100		
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 th to last*		
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000		
		%	%		
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below. 5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete. 10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.	25	10'000	25	10'000
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		7	2800	7	2800
6		5.5	2200	5.5	2200
7		4	1600	4	1600
8		3	1200	3	1200
9		3	1200	3	1200
10		2.5	1000	2.5	1000
11		2.5	1000	2.5	1000
12		n/a	2.5	1000	2.5
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 th to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

Prize Money Distribution Chart 2: Prize money distribution with 33% of prize money for the winner updated 06.12.2021

N° of starters	up to 11	12-48	49-100		
N° of prizes	Same as the number of starters who finish the competition	12	First 12 acc. to percentages below; extra prizes for 13 th to last*		
Prize money	Example: Competition prize money = 40'000.-	100% = 40'000	100% = 40'000		
		%	%		
1	All athletes who complete the competition receive prize money, to be distributed according to the percentages at right from the 1 st placed to the last placed athlete. The remaining prizes, i.e. the prizes foreseen up to 12 th place, are then distributed in descending order starting again with the 1 st placed athlete until there are no more prizes to be distributed. See examples below. 5 athletes: winner gets prize for 1 st (25%) and the other athletes get the relevant percentages down to the last athlete, i.e. 5 th place (7%). The prize for 6 th (5.5%) is then given to the winner, the prize for 7 th (4%) is given to the 2 nd placed athlete, the prize for 8 th (3%) is given to the 3 rd placed athlete, the prize for 9 th (3%) is given to the 4 th placed athlete and the prize for 10 th (2.5%) is given to the 5 th placed athlete. The prize for 11 th (2.5%) is then given to the 1 st place athlete and the prize for 12 th (2.5%) is given to the 2 nd placed athlete. 10 athletes: winner gets prize for 1 st (25%) and 11 th (2.5%), second placed gets prize for 2 nd (20%) and 12 th (2.5%); the remaining athletes receive the prize money for their placing as per the percentages from 3 rd to 10 th place.	33	13'200	33	13'200
2		20	8000	20	8000
3		15	6000	15	6000
4		10	4000	10	4000
5		6	2400	6	2400
6		4.5	1800	4.5	1800
7		3	1200	3	1200
8		2.5	1000	2.5	1000
9		2	800	2	800
10		2	800	2	800
11		1	400	1	400
12		n/a	1	400	1
Total	40'000	100%	40'000	100%	40'000
13	Extra prizes for 13 th to last place*				
14					
15					
16					
Total					
* The OC must provide additional prizes for the remaining placed athletes to fulfil quota of one prize per four athletes. The amount to be given to each of these athletes must be stated in the Schedule.					

In case of a tie for the 12th place in a competition with 12 to 48 starters, the prize money foreseen for the 12th place will be divided equally among the athletes concerned.

For Competitions run in two rounds with more than 12 starters in 2nd round:

OCs that indicate in the schedule that a specific number (that is more than 12) of athletes will return for the second round will be permitted to distribute the prize money for that competition among all the athletes taking part in the second round, even if the second round is followed by a jump-off in case of a tie on penalties for first place after the second round.

DEDUCTIONS FROM PRIZE MONEY AT COMPETITIONS:

Full details of any deductions from prize money must be outlined in the schedule. This includes government taxes. If it is necessary for Organisers to deduct such taxes, they must provide participants with an official form indicating the amount of tax deducted.

The tax form must be provided to the athletes upon arrival and returned to the Organiser prior to departing.

Non Resident Riders (Riders without Portuguese Fiscal ID):
With or without legal document (invoice or receipt) as individual entities or companies. Retention of 25% is made on the amount paid.
Due to the existence of different taxations, the prize values presented will be the gross value, before taxation.

IMPORTANT

The total amount of prize money shown for each Competition in the schedule must be distributed. (FEI General Regulations articles 127 and 128)

For details of the prize money breakdown for each competition please refer to the tables at the end of this document; the Organiser must specify which of the two (2) tables will be used. The total prize money for the Competition must be distributed among the first twelve (12) placed athletes.

The Organiser must provide additional prizes for athletes placed beyond twelfth (12th) place. The minimum amount for each of these additional prizes, for athletes placed from thirteenth (13th) to last place, must be clearly specified in the approved schedule and not exceed the prize money of the athlete placed twelfth (12th)

10. MAXIMUM NUMBER OF STARTERS PER COMPETITION

***Annex VI FEI Jumping Rules:**

Maximum 100 starters per Competition other than the GP. If more than 100 starters are declared, the OC must split the Competition into the number of groups required to ensure that there are no more than 100 starters in any group, and provide the same amount of prize money as indicated for the original Competition for each group. The additional prize money provided by the OC is not taken into consideration with regard to the overall prize money that determines the star level of the Event or the Longines Ranking point group of the Competition, if applicable.

OCs may apply either of the following methods for splitting the Competition:

The competition is split into the number of groups required before it starts. There may be athletes with multiple horses in each group but all horses of any one athlete must be in the same group. If it is not possible to have groups of equal size there may be a different number of starters in each group;

OR

The competition is run as one single competition and split afterward into the number of groups required to ensure that there are no more than 100 starters in any group, and the classification established as follows: the athlete with the best score is the winner of the first group, the athlete with the second best score is the winner of the second group and so on until prizes have been allocated to 25% of the total number of starters. *NB: In this case separate results must be sent to the FEI for each of the groups, e.g. results for Competition 1a and for Competition 1b (and for Competition 1c if the original Competition was split into three groups, etc).*

In both cases above each group must offer the same amount of prize money as indicated for the original Competition. For the avoidance of doubt, it is the number of declared starters in the Competition, not the final number of starters that determines whether the Competition must be split.

As all FEI World Cup™ Competitions have the status of a Grand Prix, the minimum prize money requirements for the Grand Prix are applicable to the FEI World Cup™ Competition. For CSI-W Events with a Grand Prix Competition in addition to the FEI World Cup™ Competition, the minimum prize money requirements for the Grand Prix apply only to the FEI World Cup™ Competition; the Grand Prix Competition at such Events cannot offer more prize money than the prize money offered for the FEI World Cup™ Competition.

11. GLOSSARY

***Glossary FEI Jumping Rules:**

Fees:

- Compulsory Fee: Compulsory Fees are fees that may be charged by the OC for costs/services not included in the Entry Fee. Compulsory Fees, if charged, must be paid by the Athletes concerned as outlined below. Only the following Compulsory Fees may be charged by the OC, providing full details of the amount to be charged is included in the Schedule and approved by the FEI:
 - NF fee if applicable
 - NF medication control programme fee if applicable
 - FEI EADCMR fee if applicable (OC to indicate in the Schedule if the EADCMR fee is included in the Entry Fee or not)
 - Fee for health/customs-related documents for Horses if these have been requested by the Athlete.
 - Fee for manure disposal (maximum € 40 per horse per Event)
 - Fee for lorry parking if applicable (The fee indicated in the Schedule may only be charged per lorry not per Athlete.)
 - Fee for electric hook-up for lorry (The fee indicated in the Schedule may only be charged per lorry, not per Athlete.)
- Discretionary Fee: Discretionary Fees are fees that may be charged for optional commodities/services that may be purchased by an Athlete if he so chooses and that do not affect the equity of the Athlete's right to compete at the Event or the well-being of the Horse, such as:
 - VIP or premium parking
 - VIP table
 - Extra box for tack or for non-competing Horse
 - Extra bedding and/or fodder (details to be included e.g. shavings, straw, hay)
 - Premium stabling (all stabling at the Event must meet minimum FEI requirements)
- Entry Fee: The Entry Fee is the fee charged to participate in an Event with one Horse and covers the following:
 - Stabling of one Horse for the duration of the Event (includes cleaning and disinfecting stables before the event, including between Events that are part of Tours, water and electricity in the stables, first bedding or a fixed amount of bedding depending on the type of event and 24 hour security services for the stables)
 - Use of all facilities at the Event (no infrastructure fees may be charged)
 - Right to participate in all Competitions in accordance with the conditions in the Schedule (no nomination fees or start fees may be charged)
 - Administrative/Office fees (includes all services relating to administration of the Event and running of the Competitions: data/results/timing services, bookkeeping and accreditation services)

XV. ANNEXES

1. FEI ENTRY SYSTEM

Please fill the form below in order to provide you and the other members of your committee or your IT Providers access to the FEI Entry System.

FEI ID¹: 10200799
Name*: Fontaneda
First Name*: Carolina
E-Mail*: vilamouraequestriancentre@gmail.com
Access Rights*: Admin² Consult³
Events⁴: All

FEI ID¹: 10093689
Name*: Matos
First Name*: Maria
E-Mail*: alubox@outlook.pt
Access Rights*: Admin² Consult³
Events⁴: All

FEI ID¹: 10075849
Name*: Reinas
First Name*: Joao
E-Mail*: jgreinas@jgreinas.com
Access Rights*: Admin² Consult³
Events⁴: All

¹ If already have an FEI user account.

² Provides you the required access to manage entries and substitutions and download entries/lists.

³ You are just able to consult and download the entries/lists.

⁴ Leave the field blank if the user deals with the entries of all events in the show.

* **Mandatory Fields**

2. RESULTS

In order to proceed with the results publication and for qualification purposes the FEI requires results **to be uploaded directly on the FEI Database** within two days after the conclusion of the event.

All relevant information, file format and tutorial can be found on this page:

<https://inside.fei.org/fei/your-role/it-services/xml-format>

If you or your provider are unable to produce the required files, results will be accepted by e-mail to results@fei.org, in the proper Excel or "XML" format immediately after the event.

Please refer to compulsory format for CSIs/CSI0s/Championships and Games; the file can be downloaded using the following link:

<https://inside.fei.org/fei/your-role/it-services/results/jumping-results-forms>

All results must include FEI Passport Registration number of horses and FEI ID number of Riders.

Please note that as per Art. 109.6 (GR): OCs of International Jumping Events must inform the FEI and NFs whose teams or individuals have taken part, of the results and prize money paid to each placed Athlete and team, within two (2) days following the Event, unless otherwise specified for qualification and ranking reasons as communicated by the FEI. Failure from OCs of International Events to provide the FEI with the appropriate result(s) and/or prize money information by the aforesaid deadline and/or in the aforesaid format shall entail a warning for the first violation and thereafter a fine of CHF 1'000.- per violation.

The FEI may request a copy of the official PDF result signed by the relevant Officials at the Event.

THE APPENDIX (8 PAGES) IS PART OF THIS APPROVED AND SIGNED SCHEDULE AND MUST BE DISTRIBUTED TO ALL OFFICIALS AND NFs AND IS AVAILABLE TO OTHERS UPON REQUEST